

APPLEGATE VALLEY RFPD #9
BOARD OF DIRECTORS MEETING
February 15, 2017

BOARD MEETING CALLED TO ORDER

TIME: 6:02 PM

LOCATION: Training Building

ROLL CALL

Craig Amann	<i>President</i>
Sandy Shaffer	<i>Vice-President</i>
Mike Parker	<i>Board Member</i>
Lori Cooper	<i>Board Member</i>

OTHERS PRESENT

<i>Mike McLaughlin</i>	<i>Fire Chief</i>
<i>Chris Wolfard</i>	<i>OPs Chief</i>
<i>Brad Barnes</i>	<i>Division Chief</i>
<i>Tallie Jackson</i>	<i>Office Manager</i>
<i>Daniel Boyajian</i>	<i>Volunteer Assoc. Pres</i>
<i>Matt Epstein</i>	<i>Budget Committee</i>
<i>Ted Shaffer</i>	<i>Budget Committee</i>

ABSENT

Rich Halsted

SPEAKER AND GUESTS

Carey Chaput – Budget Committee Candidate
Mike Kuntz – Fire Chief, Williams Fire/Rescue

Chief Kuntz, of Williams Fire/Rescue, made a presentation on the future of the Williams Fire District. Their levy passed by 8 votes. Chief Kuntz has been holding town meetings to gather input from local residents to see how they would like their tax dollars spent within the community. Ideas that have been brought up are; hire a full time chief and adding a modular home for future resident volunteers. It will be a while before a plan is implemented. Williams is focusing on getting new volunteers within the community and has a couple people going through background checks at this time. Chief Kuntz thanked Applegate Fire for their support on automatic and mutual aid calls.

ADDITIONS / CORRECTIONS TO THE AGENDA

Old –

Delete Review of Chapter 9

New-

Student Program
Grants

REVIEW MINUTES FROM PREVIOUS MEETING

Review minutes of January 18th meeting. The minutes were reviewed and amended to indicate how each Board Member voted on Resolution 2016/2017-03.

Lori Cooper moved to approve the January 18th minutes as amended.

Sandy Shaffer seconded the motion.

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Approved unanimously.

<u>4</u>	<u>0</u>	<u>1</u>
Ayes	Nays	Absent (Halsted)

FISCAL REPORT

The Disbursement Voucher for January 2017 was presented: the following expenditures were discussed and clarified;

Weidner Fire – Vendor for purchasing fire equipment.

Asante CME – Registration for EMS conference.

LOSAP – Each quarter \$7,500 is distributed to the volunteers for mileage reimbursement and LOSAP contributions.

Michael Parker moved to approve the January 2017 expenditures, in the amount of \$90,552.62

Sandy Shaffer seconded the motion.

Monthly expenditures approved unanimously.

<u>4</u>	<u>0</u>	<u>1</u>
Ayes	Nays	Absent (Halsted)

The Financial Report review: Board Members reviewed the financial report as 58% through the fiscal year. Sandy inquired about current staffing grant expenditures. Chief Wolfard will be discussing in detail during new business.

STAFF REPORT

Training, Maintenance and Alarms:

In the month of January volunteers completed their CPR recertification. There was a total of 95 calls, many related to weather. Jacksonville Fire assisted Applegate Fire on 11 calls and Applegate assisted Williams Fire on 8 calls.

General:

Operations

Chief assisted staff with running calls. Monitored the Applegate River and coordinated with Jackson County Emergency Management for possible evacuations. Started preparing the 2017/2018 fiscal year budget.

New Permits -- Chief conducted 8 fire safety inspection for the month.

Alarms – Structure fire on Thompson Creek and many weather related calls.

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Resolution 2016/2017 - 04

Resolution Authorizing the Transfer and Allocation of Funds from Contingency

Chief presented a resolution to transfer \$62,655 from contingency into capital outlay. The additional funds will cover the cost of a new generator for Headquarters and to replace the old damaged water tank at Station 5. We received 3 bids for the generator; the lowest bid did not meet or address all of the needs. The middle bid came in at \$48,493.55 and will include all work and permits needed. The highest bid was over \$60,000. The underground tank at Station 5 is leaking and would cost more to fix than to replace with an above ground polyurethane tank. The water tank project will cost \$12,655.

Sandy Shaffer moved to transfer and allocate the funds per Resolution 2016/2017-04.

Lori Cooper seconded the motion.

Motion carries as follows;

<u>4</u>	<u>0</u>	<u>1</u>
Ayes	Nays	Absent
		(Halsted)

Fire Team

The District currently has a 5 year contract with the Forest Service. The main impact the fire team has on the District is the cost of work comp. Over the past 3 years we have brought in a net of \$99,000. The Board would like to continue having a fire team through October and will review after fire season.

Student Program

The District currently has 2 student firefighters. The current AFG grant covers the cost of having 4 students. Chief Wolfard advised the Board that will be bringing on one student firefighter to cover Monday through Friday 8 a.m. to 5 p.m. This position will be temporary until we have seasonal firefighters for the summer.

Grants

The SAFER grant (Staffing for Adequate Fire & Emergency Response) expires this May and we cannot reapply until this grant expires per grant rules. The health and wellness grant will be covering a complete physical exam for staff and volunteers. This grant also covers; cost of workout equipment, physical trainer and nutritionist. Chris Wolfard and Kaleb Lowe are in the processes of submitting a grant to the Cheney Foundation for 3 drones. The drones will be a great tool to assist with emergency response, planning and training.

ANNOUNCEMENTS / Good of the Order

Awards banquet to be held March 10th at 6:30 p.m.

The District has received 2 - \$2500 donations, from Todd Pershing and Jeanenne Pershing.

The Offenbacher family has asked for donations to be made to the District in memory of Dutch Offenbacher.

Review and evaluate performance of the Fire Chief; Executive Session; ORS 192.660(2)(I);

The Board went into executive session at 7:50 pm to review and evaluate performance of the Fire Chief.

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Reconvened at 8:15 pm

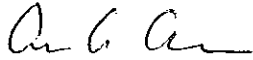
ADJOURNMENT

The Board meeting was adjourned at 8:20 pm.

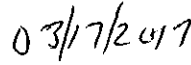
The next Board meeting will be held Wednesday – March 15th, 6 pm @ **Training Bldg.**

Minutes Submitted by Tallie Jackson
Office Manager

Approved By:



Board President, Craig Amann



Date