

**APPLEGATE VALLEY RFPD #9  
BOARD OF DIRECTORS MEETING  
March 15, 2017**

**BOARD MEETING CALLED TO ORDER**

TIME: 6:00 PM

LOCATION: Training Building

**ROLL CALL**

Craig Amann	<i>President</i>
Sandy Shaffer	<i>Vice-President</i>
Rich Halsted	<i>Secretary</i>
Lori Cooper	<i>Board Member</i>
Mike Parker	<i>Board Member</i>

**OTHERS PRESENT**

<i>Mike McLaughlin</i>	<i>Fire Chief</i>
<i>Chris Wolfard</i>	<i>Operations Chief</i>
<i>Brad Barnes</i>	<i>Division Chief</i>
<i>Tallie Jackson</i>	<i>Office Manager</i>

**BUDGET**

Matt Epstein  
Carey Chaput  
Ted Shaffer  
Steve Weaver  
Rex Garoutte

**ABSENT**

Establish a quorum of budget committee members

Craig Amann, commenced nominations for the open position #2 on the Budget Committee.

**Sandy Shaffer nominated Rex Garoutte to fill position #2 of the Budget Committee.**

**Rich Halsted seconded the motion.**

**Approved unanimously.**

**Recess Board meeting at 6:02 pm**

**Reconvened at 7:27 pm**

**ADDITIONS TO THE AGENDA**

None

**REVIEW MINUTES FROM PREVIOUS MEETING**

Review minutes of February 15<sup>th</sup> meeting. The minutes were reviewed and approved as written.

**Lori Cooper moved to approve the February 15th minutes as written.**

**Sandy Shaffer seconded the motion.**

**Approved unanimously.**

**AVRFD #9 Board Meeting Minutes for March 15, 2017**  
**FISCAL REPORT**

The Disbursement Voucher for February 2017 was presented: the following expenditures were discussed and clarified;

Sea Western Fire Equipment – Purchase of 6 sets of new turnouts

**Rich Halsted moved to approve the February 2017 expenditures, in the amount of 80,906.27**

**Lori Cooper seconded the motion.**

**Monthly expenditures approved unanimously.**

The Financial Report review: Board Members reviewed the financial report as 67% through the Fiscal Year. Sandy inquired about the uniform allowance, if we anticipate going over in the line item. Chief McLaughlin stated there will be one more purchase for the year and doesn't foresee going over.

**STAFF REPORT**

General:

Operations

Chief McLaughlin focused on preparing the budget and worked on bids for generator and water tank. Chief met with Union President to plan for labor negotiations. Rich inquired on what a police matter would consist of; Chief McLaughlin clarified that a Police matter is when law is on scene and needs our assistance. Chief Wolfard announced the West Family grant for the mobile repeater has been submitted.

On April 20<sup>th</sup> Chief Wolfard will be making a presentation to the Cheney Foundation on the drone grant that was recently submitted.

New Permits – Chief McLaughlin conducted 6 fire safety inspections for the month.

Alarms – Structure fire on Highway 238.

**OLD BUSINESS**

None

**NEW BUSINESS**

Bathroom Remodel Contract

Chief McLaughlin proposed signing into a contract to have the upstairs bathroom remodeled. The money the District saved from the dorm project and Station 5 storage would pay for this project. The highest bid was for \$59,100 which included prevailing wages, the next was \$35,000 that had additional option charges. Arco came in at \$19,685; this bid met all the needed criteria. Arco is a reputable company that is licensed and insured. The project will take approximately 2 to 3 weeks to complete. Chief McLaughlin will complete the painting portion saving the District \$2,500. Rich expressed he would abstain due to knowing one of the contractors.

