

APPLEGATE VALLEY RFPD #9
BOARD OF DIRECTORS MEETING
February 17, 2016

BOARD MEETING CALLED TO ORDER

TIME: 6:00 PM

LOCATION: Training Building

ROLL CALL

Craig Amann	<i>Vice-President</i>
Sandy Shaffer	<i>Secretary/Treasurer</i>
Bob Ettner	<i>Board Member</i>
Rich Halsted	<i>Board Member</i>

OTHERS PRESENT

<i>Brett Fillis</i>	<i>Fire Chief</i>
<i>Carey Chaput</i>	<i>Office Manager</i>
<i>Chris Wolfard</i>	<i>Operations Chief</i>
<i>Mike McLaughlin</i>	<i>Incipient Fire Chief</i>

ABSENT

Ed Temple

SPEAKERS AND GUESTS

Mike McLaughlin

ADDITIONS TO THE AGENDA

None; After confirming that Catastrophic Planning was on the agenda, in the Staff Report.

REVIEW MINUTES FROM PREVIOUS MEETING

Review minutes of Jan. 20th meeting. The minutes were reviewed and approved with the correction of spelling to Ted Shaffer's name and the correct use of the line item, Fire Suppression Fees.

Rich Halsted moved to approve the Jan 20, 2016 minutes.

Bob Ettner seconded the motion.

Approved unanimously.

FISCAL REPORT

The Disbursement Voucher for Jan 2016 was presented: Members discussed the expenses to the following vendors; Sothern Oregon Engineering – for the service to the fan system in the new building.

Special Districts annual liability insurance payment.

Travel expenses for the Chief's background check.

College tuition payments made to Rogue Community College

Unemployment insurance, which was explained as a pay as you go system.

Coverage Overtime, how it is budgeted and the fairness issue that is outlined in the Union Contract.

Bob Ettner moved to approve the Jan 2016 expenditures, in the amount of \$169,341.99

Sandy Shaffer seconded the motion.

Monthly expenditures approved unanimously.

The Financial Report review: Board Members reviewed the financial report as 58% through the Fiscal Year, discussing some items that are over for this time of year. A resolution will be needed to fix Capital Outlay and plan for the acoustics solution for the new building. Brett explained the proposed Banners that he would like to order, with Board approval. Board gave consensus on the Banners and that a resolution would be better to resolve at the year-end during the June meeting. They also discussed the process in place for reimbursing volunteers.

STAFF REPORT

Training, Maintenance and Alarms :

Brett reviewed the Training activity for Jan. highlighting the training on the new reporting system. Season training also covered Electricity and Winter Tips. Firefighter skills covered this month were/SCBAs/Saws & Ropes/Knots/Radios /Maps. There was maintenance and repairs to report on 8563 and 8541. An inspection and service was performed on the new 8516, which also had a radio installed, wiring installed for the AED, several valves replaced and a pump test performed. Alarms were higher than the previous year by 11, with a total of 54 alarms for the month.

AVRFD #9 Board Meeting Minutes for Feb. 17, 2016

General:

New permits continue to come in for fire inspection requests in Jackson County. The requests included 1 AG Building, 1 Garage/shop, 1 Addition and 1 New Home.

Recruiting has been successful and we are up to 6 with plans to hold the academy beginning in April.

Catastrophic Emergency Planning continues with staff working with the electrician to see what is required to upgrade several stations with emergency power. This planning has a place in this coming budget.

Final inspection conditions on the Training Building were all met except for the "Buffer" condition placed onto us by the planning Dept. This is a good time for Staff to be going ahead with planting the trees. Once the New Chief is on board, Wolfard will work with him to begin further planning on this subject.

OLD BUSINESS

Facility Use Agreement: This policy was reviewed with the recommended changes made from the last meeting. This was considered a first reading.

Budget Schedule & Members: Two individuals have shown interest, Ted Shaffer and Steve Weaver. The Board agreed to have them come to the opening Budget meeting. Craig Hamm also has shown interest and will be considered in the future. Brett will speak to John Hart to make sure he understands the interest of having active members present and then he will talk to both potential budget members with Mike so that they can acclimate them to the district budget matters.

NEW BUSINESS

Fire Chief Separation Agreement: Presented to the Board by Brett, who explained the payout for Sick Time, Vacation and that he would like to stay on the District health insurance plan until September with 50% payment of premiums. Members discussed his intent to participate in the Interagency Management Team. Both the potential liability to the District, as well as the overall benefit from experience was discussed. It was agreed to table the discussion for future reference and continue as per agreement for the upcoming fire season.

Rich Halsted moved to authorize Craig to sign the final agreement

Sandy Shaffer seconded the motion.

Motion approved unanimously.

Preparation for March Budget meeting: Members discussed carry over and requested that any recommendations for Apparatus replacement and Station Upgrades be noted in the Budget documents.

SDAO Conference Report – Rich reported for both he and Craig on their evaluations of the classes attended during the conference in Sunriver. They both agreed that they got a lot out of the experience, and felt good about the way our board interacts. It was suggested to keep on top of upgrading the policy manual.

ANNOUNCEMENTS / Good of the Order

Awards Banquet – March 4th Craig will present for the Board.
Applegater to be printed next week, Brett is on the cover.

ADJOURNMENT

The Board meeting was adjourned at 8:22 pm.

The next Board meeting will be held Wednesday – March 16 @ 6 pm in conjunction with the 1st Budget Meeting