

Budget Process

Fiscal Year

2024/2025



Meeting Schedule

April 17th, Wed. – 4 pm

May 15th, Wed. – 4 pm

June 19th, Wed. – 4 pm

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PROPOSED BUDGET

Proposed Budget FY 2024/2025	LB - 20
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APPROVED BUDGET

Approved Budget FY 2024/2025	
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ADOPTED BUDGET

Adopted Budget FY 2024/2025	
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Budget Committee Roster

Process for FY 2024-2025

Position				Term – 3 Years
Position #1				3/2024 to 6/2027
	Brad Barnes			
	bradbarnes0323@gmail.com	541-300-8370		
Position #2				3/2024 to 6/2027
	Rex Garoutte			
	rosellaswinery@gmail.com	541-846-6372		
Position #3				3/2023 to 6/2025
	Megan Howell			
	Meganbooth24@hotmail.com	541-221-0242		
Position #4				3/2023 to 6/2025
	Christina Lehman			
	christinalehman84@gmail.com	541-951-5574		
Position #5				3/2023 to 6/2025
	Rebecca Maddox			
	tbmaddox4150@gmail.com	541-951-6765		

Board Members

Name	Position	Tel Number	Email Address
Rob Underwood	President	951-8575	runderwood@applegatefd.com
Doug Stewart	Vice President	899-9089	
		944-4082	dstewart@applegatefd.com
Mike Blaschka	Secretary / Treasurer	821-2888	mblaschka@applegatefd.com
Jeff Hoxsey	Board Member	944-6524	jhoxsey@applegatefd.com
Julie Barry	Board Member	301-4222	jbarry@applegatefd.com

BUDGET COMMITTEE MEETINGS
FY 2024/2025

April 17, 2024 1st Budget Meeting – The Board will open the meeting, Budget Committee members elect officers, then the Budget Meeting begins and the budget message is delivered. Budget Committee members are encouraged to send their questions to the Budget Committee Secretary by a particular date, with a response returned by a particular date. The Board meeting is reconvened.

May 15, 2024 2nd Budget Meeting – The budget is discussed in detail and either another meeting is warranted or the Budget Committee approves a budget, including any changes.

June 19, 2024 Budget Hearing – Board of Directors will review, discuss, and adopt the FY 2024/2025 Budget after the hearing is closed. Budget Committee members are not required but are welcome to attend the hearing.

The meetings will begin at 4:00 pm.



APPLEGATE VALLEY FIRE DISTRICT

1095 Upper Applegate Road – Jacksonville, OR 97530

541.899.1050 Fax: 541.899.9314

www.applegatefd.com

April 11, 2024

Dear Members of the Board of Directors, Budget Committee, and Citizens of Applegate Valley Rural Fire Protection District #9,

On behalf of District Staff, it is with great satisfaction that we present our budget proposal for the Fiscal Year 2024-2025. Your active engagement and interest in the fiscal affairs of our Fire District are truly valued and appreciated.

Reflecting on our team's actions of the past year, including the selection of a permanent Fire Chief, negotiation of a labor agreement, staffing expansions, and the successful passage of a temporary tax levy (with increase), we take pride in sharing our team's accomplishments over the preceding 18 months (see attached).

As we move forward, our commitment remains to the goals and objectives outlined in the fire district's Strategic Plan. In the upcoming year, our focus will center on:

- Replacing either Support 50 (Staff Vehicle) or Water Tender 52, aligning with our objective of maintaining a modern and safe fleet while minimizing its age and size.
- Washer/Extractor at Station 51
- 20,000-gallon tank at Station 52
- Reviewing and potentially updating our Strategic Plan to ensure its relevance and effectiveness.
- Engaging the Board of Directors and Citizens in comprehensive long-term planning for our Fire Stations and Operations.
- Continuing our aggressive and proactive pursuit of grants, alternative funding sources, and other unique opportunities such as trades and donated equipment.

Looking ahead, we are confident in our ability to execute these initiatives while maintaining a positive budget balance, thereby obviating the need for reserve funds.

Your involvement and insights during this year's budget process are highly anticipated and deeply valued.

Sincerely,

Chris Wolfard
Fire Chief

TEAM APPLGATE ACCOMPLISHMENTS 2023/2024

- *Culture Change & Morale Improvement*
- *Negotiated a 3-year Bargaining Agreement with the Union*
- *Negotiated Chief's Contract*
- *Passed the Levy with 72% approval*
- *Updated public contracting rules*
- *Audited budget (2022/2023)*
- *Adopted balanced budget (2023/2024)*
- *Developed next budget proposal (2024/2025)*
- *\$2 Million plus in grant applications. Over \$1 Million in grants received... so far.*
- *Changed bank accounts to Rogue Credit Union.*
- *Reviewed/Revised Job Descriptions (Fire Chief, Deputy Chief of Operations, Administration Chief, Logistics Chief)*
- *Created New Job Descriptions (Fire Marshal, Shift Firefighter, R&R Coordinator)*
- *Navigated numerous public records requests.*
- *Navigated numerous false ethics complaints.*
- *Strengthened relationships with partnering agencies. (Williams Fire, Jacksonville Fire, Mercy Flights, ODF, ECSO, AGA, Watershed Council, Grade Schools)*
- *Built relationships with US Senator Staffers (Wyden & Merkley)*
- *Civil Rights Evaluation Tool (ongoing project)*
- *SDAO Best Practices*
- *Renewing Water Tender Program (ongoing project)*
- *Hiring Processes (Chief, Deputy Chief, Fire Marshal, Shift Officer, Shift Firefighters x2, Recruitment Retention Coordinator)*
- *Developing a Resident Program for Station 51*
- *EMS Apprentice Program*
- *Hosted RITA Firefighter I Academy x2*
- *Station Alerting Upgrade*
- *Streaming Audio on the Internet*
- *First Due*
- *Community Connect*
- *Tango-Tango*
- *New Helmets, Fire Shelters, Badges, Class A Uniforms*
- *Winter Fire School*
- *Seattle Stair Climb*
- *New Projector*
- *New Used Zoll Cardiac Monitor*
- *Reviewed & Revised Group/Dispatch Responses*
- *EMS Coffee*
- *Thermal Imaging Camera*
- *Dump Trailer Program*
- *Chipper Program*
- *Defensible Space Assessment Program*
- *Air Quality Monitoring @ Station 51*
- *Renewed Safety Committee*
- *Team Teaching with Smokey Bear*
- *Secured Mini-Excavator and Masticator Head*
- *All Things Fire Fair Participation*
- *Fireside Newsletters x3*
- *Increased Facebook followers to 4.1k*
- *New email list subscription system.*
- *Community Outreach (Coffee with the Chief, Applegate Lions, Jacksonville Rotary, Town Hall)*
- *Jacksaphine Count-ry Fair Participation*
- *Station Tours*
- *Took delivery of a new water tender*
- *Converted a rescue unit to a flatbed pickup*
- *Installed a backup generator at Station 56 utilizing grant dollars*
- *Purchased a new staff vehicle*
- *Purchased a new used fire engine*
- *Repaired the asphalt and sealed the parking lot at headquarters.*
- *Draft Site 1 Upgrades*
- *2 New Offices (Station 51 & 53)*
- *22,000 Gallon Water Tank at HQ (pending)*
- *Vehicle Backup Cameras and Dashcams*
- *Pumper Engine Testing*
- *SCBA Testing*
- *Hydrotesting Extinguishers and SCBA Bottles*
- *Ladder Testing*
- *Hose Testing*
- *Increased Friends Membership (Doubled)*
- *Friends submitted application to convert to 501c3*
- *Awards Banquet*
- *2 Spaghetti Dinners*
- *2 Pancake Breakfasts*
- *Summer Picnic*
- *Christmas Party*

**APPLEGATE VALLEY
RURAL FIRE PROTECTION DISTRICT NO. 9
BUDGET MESSAGE FOR FISCAL
YEAR 2024-2025**

This document has been prepared, as in prior years, by the Fire Chief in his capacity as The Budget Officer and his staff (hereafter referred to as Staff). After analyzing and evaluating the Applegate Valley RFPD #9 (hereafter referred to as Applegate Fire District) previous year's expenditures and the stated objectives for the upcoming year, the Staff prepared the following budget documents which represents the financial support required for the operations of Applegate Fire District. More importantly, this budget has been prepared with careful consideration for future years' needs. As required by state statute, this proposed budget is balanced using existing and anticipated resources and known liabilities.

The compilations represented herein are prepared under a cash basis of accounting. No additional tax levy will be required since Applegate Fire District is staying within the permanent rate and the voter approved operating levy. Applegate Fire District's mission will be accomplished in the most open and straightforward manner possible, which will allow for constant and careful management of all our resources.

This proposed General Fund Budget has been developed as it has in previous years, by use of major categories to maintain legal appropriation control. These categories are Personnel Services, Materials and Services, Transfer to Reserve, Capital Outlay, Contingency, Debt Service, and Unappropriated Year End Fund Balances. The use of the major categories as the control mechanism gives Applegate Fire District some flexibility in the use of the various line items within a major category, while the important appropriation control is still maintained. The Capital Projects Fund as proposed, budgets for future expenditures, as well as, allows for the accumulation of funds for subsequent years.

The budget document is divided into three general areas identified using Oregon Department of Revenue forms LB-11 (Capital Projects Fund), LB-20 (Resources of the General Fund) and LB-31 (Detailed Expenditures of the General Fund). These forms are divided into two general categories: Historical Data and the proposed budget for fiscal year 2024-2025. The "Historic" information is derived from audits of 2021-2022 and 2022-2023 showing actual data and the current (2023-2024) fiscal year's budget adopted last year, which we are currently operating under. The "Budget for Next Year" 2024-2025 information includes what is proposed by the Budget Officer to be approved by the Budget Committee. The last column lists our 2023-2024 Year-to-Date (as of 3/31/2024 = 75% thru the fiscal year) figures for reference purposes.

The steps involved in the budget process are, the Budget Committee is selected by the Board of Directors; the proposed budget is presented to the Budget Committee (which includes the Board of Directors). The Budget Committee meets for deliberation and upon

their approval of all areas within the document, the budget is then sent to the Board of Directors for adoption during the scheduled budget hearing portion of the Board meeting.

LB-20 RESOURCES

This portion of the budget describes how our funds are generated and provides an estimate of the amount available for use in the General Fund. The beginning fund balance of available net working capital (\$ 1,919,400) is derived from the ending fund balance and an estimated amount of unspent funds in various line items of the current budget year. Combining the above figure and estimates of collections of previous taxes, interest income, emergency fees, donations, miscellaneous income and grants, staff arrived at a resource, except for taxes to be levied, of \$ 2,364,800. The amount of taxes to be collected to balance the budget contains an estimate of 5% that may not be collected in the upcoming fiscal year. Staff proposes that Applegate Fire District levy taxes using our permanent rate of \$ 1.6787 per thousand dollars of assessed valuation and our operating levy rate of \$ 1.25 per thousand dollars of assessed valuation which should raise approximately \$ 1,981,000 in tax revenues for a total amount of \$ 4,345,800 in resources.

LB-31 Detailed Expenditures of the General Fund

This is a description of our operating budget, which contains five significant areas of concern: Personnel Services, Materials and Services, Capital Outlay, Contingency and Transfer Funds. There are several areas that will need some explanation in the General Fund, and I will endeavor to highlight the prominent differences over the last preceding budget year.

PERSONNEL SERVICES

This area of the budget addresses all issues associated with our personnel, included but not limited to, salaries, and benefits. Those items that have been added or increased will be **bold faced** and *italicized*. Those that have been decreased or not changed from the previous year are underlined.

Fire Chief - In FY 2023-2024 Staff budgeted \$107,020 and is now proposing ***\$117,000.00 for FY 2024-25***. This amount is based on a Personal Services Contract between Applegate Fire District and the Fire Chief.

Deputy Chief - The salary indicated here meets our present demand. In FY 2023-2024 Staff budgeted \$91,000 and is now proposing ***\$92,500 for FY 2024-2025***. The proposed amount would allow for a cost of living increase and a step increase on the employee's anniversary date.

Logistics Chief - The salary indicated here meets our present demand. In FY 2023-2024 Staff budgeted \$71,000 and is now proposing ***\$78,000 for FY 2024-2025***. The proposed amount would allow for a cost of living increase and a step increase on the employee's anniversary date.

Administration Chief – The salary indicated here meets our present demand. In FY 2023-2024 Staff budgeted \$59,000 and we are proposing ***\$81,000 for FY 2024-2025***. The proposed increase is primarily due to a reclassification of the position to reflect the actual duties and responsibilities performed. This employee is at top step for this position and includes a cost of living increase.

The following shift positions are represented by the International Association of Firefighters Local 3564 and are in a negotiated contract for three-year contract starting FY 2023-2024. ***Pay increases reflect Step raises as well as a negotiated 4% increase.***

Shift Personnel Position # 1 – In FY 2023-2024, Staff budgeted \$69,500 and we are proposing \$64,000 for FY 2024-2025. This decrease reflects having a new Shift Officer in the position at the lower end of the wage scale.

Shift Personnel Position # 2 – In FY 2023-2024, Staff budgeted \$65,500 and we are proposing ***\$71,000 for FY 2024-2025***.

Shift Personnel Position # 3 – In FY 2023-2024, Staff budgeted \$63,000 and we are proposing ***\$69,000 for FY 2024-2025***.

Medical Insurance - Medical insurance for all full-time employees. In FY 2023-2024 Staff budgeted \$320,000. We are now proposing ***\$350,000 for FY 2024-2025***. Medical insurance rates are going up 9%.

Unemployment – This account would be used when we are charged for unemployment. In FY 2023-2024 Staff budgeted \$8,000. We are proposing \$8,000 for FY 2024-2025. Staff feels this amount meets the district needs for FY 2024-2025.

Uniform Allowance - This is the cost of providing uniforms for all full-time employees and a portion of the uniforms for volunteers. In FY 2023-2024 Staff budgeted \$28,500. We are now proposing \$20,000 for FY 2024-2025.

Overtime - This is the cost of general overtime for shift personnel that work outside of their regularly scheduled shifts. In FY 2023-2024 Staff budgeted \$55,000. Staff is proposing \$30,000 for FY 2024-2025. Overtime was higher the previous budget year due to vacant positions being covered by overtime personnel. Staff anticipates this amount meeting the district needs for FY 2024-2025.

Reimbursable Wages & Overtime – This is the cost of wages and overtime that is being reimbursed to the district for out of district fire assignments and work completed under grants. In FY 2023-2024 Staff budgeted \$30,000. We propose \$30,000 for FY 2024-2025.

Seasonal Firefighters – These are three-month positions that assist us in accomplishing all the projects, maintenance requirements, and it supplements our staffing levels at station 51 and station 53 during the summer months. In FY 2023-2024 Staff budgeted \$180,000. We are now proposing \$140,000 for FY 2024-2025. Staff anticipates this amount meeting the district needs for FY 2024-2025.

PERS - This is the cost of our statutorily required retirement plan for all full-time employees. In FY 2023-2024 Staff budgeted \$165,000. We are proposing ***\$275,000 for FY 2024-2025***. This proposed increase is largely due to adding six (6) apprentice positions that are eligible for PERS and a PERS rate increase. A portion of the increase is being covered by grant funds.

Medicare/FICA – This covers the minimal costs associated with the full-time employees seasonal (part-time) employees, and now apprentice employees. In FY 2023-2024 Staff budgeted \$32,000. We are now proposing ***\$40,000 for FY 2024-2025***. This proposed increase is largely due to adding six (6) apprentice positions. A portion of the increase is being covered by grant funds.

Medical Reimbursement – This is for the cost of providing medical evaluations and smaller medical claims, in an attempt to keep our “Workers Compensation” insurance low. In FY 2023-2024 we budgeted \$6,215 and \$5,000 is proposed for FY 2024-2025. The majority of these funds come from our SAFER Grant.

Shift Coverage – This line allows for volunteers to cover the shift officer hours that are not covered by overtime. In FY 2023-2024 Staff budgeted \$20,000. We are proposing \$20,000 for FY 2024-2025. Staff feels that this is adequate again this year.

Length of Service – This allows employees to receive additional compensation when different benchmarks in time are reached which will assist in building tenure. In FY 2023-2024 Staff budgeted \$8,000. We are now proposing ***\$8,500 for FY 2024-2025***. This increase is due to one employee reaching their first length of service award.

Benefit Sell Back – This line was previously used when an employee terminates, and Applegate Fire District is required to pay their unused sick leave that has accumulated above 520 hours. In 2024 the Board adopted a vacation leave sell back policy and Staff recommends renaming the line item to include the sell back of all benefits. In FY 2023-2024 Staff budgeted \$4,000. We are proposing \$4,000 for FY 2024-2025.

Health Savings Plan – In FY 2023-2024 Staff budgeted \$13,000. We are proposing, ***\$24,000 for FY 2024-2025***. This proposed increase is largely due to adding six (6) apprentice positions. A portion of the increase is being covered by grant funds.

Oregon Growth Plan – This line item funds a deferred compensation plan (457) that is tied in with PERS with a matching component for full-time employees. The district will match up to 2% if the employee contributes 2%. In FY 2023-2024 Staff budgeted \$ 18,500. We are proposing \$18,500 for FY 2024-2025.

Worker Compensation - This is the cost of providing insurance that covers all personnel for on-the-job injuries. In FY 2023-2024 Staff budgeted \$ 90,000 and are now proposing \$50,000 for FY 2024-2025. This decrease is due to a significant disparity in the estimate provided to us and actual costs in 2023-2024. Additionally, our coverage provider switched from SDIS to SAIF at the beginning of the current budget year.

Recruitment & Retention Coordinator – This is a part-time position largely funded by the SAFER grant. In FY 2023-2024, Staff budgeted \$24,000 and we are proposing ***\$25,000 for FY 2024-2025***. This amount reflects a 4% COLA.

Fire Marshal - This is a full-time position and a majority of this position is funded by the OSFM grant. In FY 2023-2024 Staff budgeted \$ 64,000 and is now proposing ***\$69,000 for FY 2024-2025***. The proposed amount would allow for a cost of living increase and a step increase on the employee’s anniversary date.

OSFM Firefighters - This is two full-time positions and a majority of these positions are funded by the OSFM grant. In FY 2023-2024 Staff budgeted \$115,000 and is now proposing ***\$118,000 for FY 2024-2025***. The proposed amount would allow for a cost of living increase and a step increases on the employee’s anniversary dates.

EMS Apprentices – These are full-time positions being funded by a grant. We are proposing ***\$200,000 for FY 2024-2025***.

TOTAL FOR PERSONNEL SERVICES

FY 2023-2024 \$1,707,335
FY 2024-2025 \$1,997,500

MATERIALS AND SERVICES

This area of the budget addresses all aspects relating to day-to-day operation of the organization, such as supplies, utilities, maintenance and repairs, services from other agencies & companies, or individuals. In this category, some line items have decreased or increased. Those that have been increased will be **bold faced** and *italicized*. Those that have been decreased or not changed from the previous year are underlined.

Electricity - This is the cost of electricity for operating all fixed facilities within the District. In FY 2023-2024 Staff budgeted \$34,000 and we are now proposing ***\$38,000 for FY 2024-2025***. We are anticipating this increase due to increased staffing at Station 51 as well as a potential rate increase.

Telephone/Internet - This represents the cost of staff mobile devices and land lines for all the stations except for Stations 56 & 57. In FY 2023-2024 Staff budgeted \$20,000. We are proposing ***\$30,000 for FY 2024-2025***. Staff is proposing to replace the antiquated phone systems at Stations 51 & 53 with Fiber Optic / VOIP phone systems.

Building Repair & Maintenance - This is the cost for routine maintenance which are not capitalized. In FY 2023-2024 Staff budgeted \$45,000. We are now proposing ***\$30,000 for FY 2024-2025***.

Vehicle Gas, Diesel & Oil - This is the cost of fueling, oil and lube for all our vehicles. In FY 2023-2024 Staff budgeted \$40,000. We are proposing ***\$50,000 for FY 2024-2025***.

This increase represents a potential upward trend of fuel and oil prices for FY 2024-2025, as well as increased staffing and personnel activity.

Equip. Repair & Maintenance – This is the cost of repairs and maintenance on vehicles and equipment. In FY 2023-2024 Staff budgeted \$50,000 and we are proposing \$50,000 for FY 2024-2025.

Radio Maintenance - This is the cost of repairing radios and pagers. In FY 2023-2024 Staff budgeted \$7,500 and are proposing \$7,500 for FY 2024-2025. Staff feels that this amount is sufficient for our current needs.

Misc. Supplies - This is for costs that are difficult to assign to any other line item within this category. In FY 2023-2024 Staff budgeted \$7,500. We are now proposing ***\$9,500 for FY 2024-2025.*** This is due to generally higher prices of goods, as well as increased staffing and activity levels of personnel.

Medical Supplies - This is the cost of supplies that are mostly, consumables. In FY 2023-2024 Staff budgeted \$20,000 and is proposing \$20,000 for FY 2024-2025. Staff feels this amount shall be appropriate for FY 2024-2025.

Office Supplies - This is the cost of supplies for our office. In FY 2023-2024 Staff budgeted \$3,500 and we are proposing \$3,500 for FY 2024-2025. Staff feels this amount shall be appropriate for FY 2024-2025

Postage & Freight - This is the cost for stamps, postage meter, shipping, and freight expenses. In FY 2023-2024 Staff budgeted \$8,000 and is proposing \$4,000 for FY 2024-2025. This decrease is due to shifting the cost of newsletters to a joint Applegate/Williams grant program.

Dues & Subscriptions - This is the cost of dues to various organizations that benefits the Board, Administration and Operations Personnel as well as various publications that assist to keep us current with changes in our industry. In FY 2023-2024 Staff budgeted \$12,000 and is proposing \$7,500 FY 2024-2025.

Laundry, Cleaning & Trash - This is the cost of cleaning the stations, apparatus, and equipment. In FY 2023-2024 Staff budgeted \$7,500 and is proposing \$7,500 for FY 2024-2025.

Instruction & Training - This is the cost of providing combined Fire & Medical Training. We are focusing heavily on recruiting new volunteers, which results in significant initial training costs. In FY 2023-2024 \$20,000 was budgeted and Staff is proposing \$20,000 for FY 2024-2025.

Student Program – This allows us to use students to assist in covering shifts at Stations 51 & 53 during the school year. These funds are used to reimburse for tuition and books for students attending RCC and SOU. In FY 2023-2024 Staff budgeted \$72,000 and is now proposing \$40,000 for FY 2024-2025. These positions are paid for by the SAFER grant.

Volunteer Programs – This line item includes Volunteer Length of Service Program and the Quarterly Reimbursement Program. In FY 2023-2024 Staff budgeted \$ 54,000 and are proposing \$30,000 for FY 2024-2025. This is made up of \$18,000 for Quarterly Points & Mileage Reimbursement, \$12,000 which is Length of Service.

Dispatching Services – This is the cost of having our dispatch services provided for us through the 911 center (ECSO). In FY 2023-2024 Staff budgeted \$53,000 and is now proposing \$55,000 for FY 2024-2025. This represents an annual cost increase.

Professional Services - This is the cost for accountants, attorneys and other professional services. In FY 2023-2024 Staff budgeted \$24,000 and is proposing \$24,000 for FY 2024-2025. Staff feels this amount will meet district needs.

Equipment Lease/ Rental - This is the cost for leasing/rental equipment. In FY 2023-2024 Staff budgeted \$1,000 and is proposing \$1,000 in FY 2024-2025.

Election & Legal Publications - This is the cost of announcing meetings and fees for elections. In FY 2023-2024 Staff budgeted \$5,000 and is now proposing \$2,500 for FY 2024-2025. The 2023-2024 budget year was higher due to the cost of required publications for the Levy.

District Insurance General - This is the cost of liability, property damage, multi-peril vehicle, theft, and medical malpractice insurance. In FY 2023-2024 Staff budgeted \$50,000 and is proposing \$50,000 for FY 2024-2025.

Draft Site Construction & Repair - This is for the cost of maintaining the draft sites. In FY 2023-2024 Staff budgeted \$5,000 and is proposing \$5,000 for FY 2024-2025.

Grounds Maintenance - This is the cost of maintaining the landscaping and surface coverings of our fire stations. In FY 2023-2024 Staff budgeted \$12,000 and is now proposing \$12,000 in FY 2024-2025. Staff feels this amount is appropriate to meet district needs for FY 2024-2025.

Administrative Expenses - This is for costs required for fees for filing legal reports, hiring certain consultants and costs limited to administrative functions of the district. In FY 2023-2024 Staff budgeted \$20,000 and is proposing \$20,000 for FY 2024-2025.

Fire Prevention - This is for costs associated within fire prevention and public education. In FY 2023-2024 Staff budgeted \$15,000 and is proposing \$10,000 for FY 2024-2025. This amount shall allow us the opportunity to meet our goals set forth for FY 2024-2025.

EMT Physician Advisor - This is for costs of fees charged to us by our supervising physician. In FY 2023-2024 we budgeted \$2,200 and we are now proposing \$2,200 for FY 2024-2025. We do not anticipate an increase in FY 2024-2025.

Technical Rescue Equipment - This is for those costs associated with technical rescue, rope, and swift water rescue. In FY 2023-2024 Staff budgeted \$5,100 and is proposing \$5,100 for FY 2024-2025.

Fire Equipment - This is the cost of fire equipment that we do not capitalize under Capital Outlay. In FY 2023-2024 Staff budgeted \$25,000 and is proposing \$25,000 in FY 2024-2025.

Fire Assignment Expenses – This line item covers per diem, mileage for travel, and lodging for fire team assignments. *In FY 2023-2024* Staff budgeted \$5,000 and is proposing \$5,000 for FY 2024-2025. This amount assists with our participation with Oregon State Fire Marshal Incident Management Team.

Grant Expenditures – In FY 2023-2024 Staff budgeted \$20,000 and staff is now proposing, \$0 for FY 2024-2025.

Office Equipment/Furnishings – In FY 2023-2024 Staff budgeted \$13,000. We are proposing \$10,000 for FY 2024-2025.

Health and Wellness – In FY 2023-2024 Staff budgeted \$16,500 and is proposing, \$16,500 for FY 2024-2025. This line reflects the annual CrossFit instructor and to purchase items needed for the gym.

Board Training – In FY 2023-2024 staff proposed \$5,000 for Board specific training. Staff is proposing \$5,000 for FY 2024-2025. This line item will cover items such as, SDAO Conference, Legal Counsel training, and any local training.

Information Technology – Staff proposed in FY 2023-2024, \$24,000 and is proposing **\$30,000 FY 2024-2025** for computer programs and maintenance of the computer system.

Volunteer Recruitment & Retention – In FY 2023-2024 Staff budgeted \$8,000 to be used specifically for recruitment and retention of volunteer firefighters. Staff is proposing \$8,000 for FY 2024-2025. Most of this funding comes from the SAFER grant.

Personal Protective Equipment – This line item covers the cost of personal protective equipment. In FY 2023-2024 Staff budgeted \$66,500 and staff is proposing, \$28,000 for FY 2024-2025. This decrease is due to the cyclic nature of the SAFER grant.

Equipment Testing & Certification – This line item covers the cost of the annual testing of equipment such as SCBAs, Fire Extinguishers, Hose and Ladders. In FY 2023-2024 Staff budgeted \$17,500 and staff is proposing, \$17,500 for FY 2024-2025.

TOTAL FOR MATERIALS AND SERVICES

FY 2023-2024 \$ 788,300
FY 2024-2025 \$ 693,800

CAPITAL OUTLAY

This area of the budget addresses those items that must be legally capitalized due to the cost and the life expectancy of each individual item. In this category, some line items have decreased or increased in this category. Those that have been added or increased will be **bold faced** and *italicized*. Those that have been decreased or not changed from the previous year are underlined.

Station Construction Projects - This cost is for improvement projects that do not fall into the realm of maintenance & repair. In FY 2023-2024 Staff budgeted \$0 and we are proposing ***\$20,000 for FY 2024-2025*** to purchase and install a 20,000-gallon above ground water tank at Station 52. (The existing 12,000-gallon underground tank at Station 52 has a major leak and is not feasible to repair)

Office Machines - This cost is for purchasing office equipment. In FY 2023-2024 Staff budgeted \$0 and we are proposing ***\$5,500 for FY 2024-2025*** to purchase a new photocopier. The new copier will be put into service at Station 53 and the current copier will be moved to Station 51 which does not currently have one.

Shop Equipment - This cost is for shop equipment that is required to be capitalized. In FY 2023-2024 we budgeted \$0 and we are proposing \$0 for FY 2024-2025.

New Fire Equipment - This cost is primarily for the normal replacement of fire equipment that must be capitalized. In FY 2023-2024 Staff budgeted \$0 and we are proposing ***\$14,000 for FY 2024-2025***. We are proposing to purchase and install a larger Extractor (Commercial Washing Machine) at Station 53 and move the existing Extractor to Station 51.

Equipment Acquisition – In FY 2023-2024 Staff budgeted \$270,000. We are proposing \$100,000 for FY 2024-2025. We are anticipating replacing either a Water Tender or a Staff Vehicle during FY 2024-2025, depending on whether or not Staff is able to secure a quality used Water Tender.

Apparatus Upgrades – This cost has been generally used to refurbish or upgrade major components to apparatus. In FY 2023-2024 Staff budgeted \$0 and is proposing \$ 0 in FY 2024-2025.

Training and Medical Equipment - This would allow us to purchase training aids and medical equipment that are required to be capitalized. In FY 2023-2024 Staff budgeted \$0 and is now proposing \$0 for FY 2024-2025.

Capital Grant Expenditures- In FY 2023-2024 Staff budgeted \$14,000 and Staff is proposing \$0 for FY 2024-2025.

TOTAL FOR CAPITAL OUTLAY

FY 2023-2024 \$284,000
FY 2024-2025 \$139,500

TRANSFERS, DEBT, CAPITAL PROJECTS FUND & CONTINGENCY

This area of the budget addresses those items where transfers must be made to other funds. Some of these transfers have decreased or increased. Those that have been added or increased will be **bold faced** and *italicized*. Those that have been decreased or have not changed from the previous year are underlined.

Debt Service – Applegate Fire District has no debt currently. Future debt is not anticipated.

Transfer to Capital Projects Fund – This fund was created to allow for savings for future replacement of large capital items such as fire vehicles, stations, and expensive equipment. In FY 2023-2024 Staff budgeted \$59,937. Staff is proposing to transfer, \$0 for FY 2024-2025 for future capital needs. Capital funds that are planned to be spent in the proposed year are budgeted in the General Fund - Capital Outlay. Funds spent in future years may require that a transfer take place between the Capital Projects Fund and the General Fund.

Contingency - This is established to cover any unexpected or unbudgeted expenses during the year. In FY 2023-2024 Staff budgeted \$254,000 and is proposing \$200,000 for FY 2024-2025. Staff feels this is more than enough for contingency.

TOTAL EXPENDITURES

FY 2023-2024 \$3,033,635
FY 2024-2025 \$3,030,800

UNAPPROPRIATED ENDING FUND BALANCE

FY 2023-2024 \$1,315,000
FY 2024-2025 \$1,315,000

TOTAL GENERAL FUND

FY 2023-2024 \$4,348,635
FY 2024-2025 \$4,345,800

CAPITAL PROJECTS FUND

\$546,000 Reserved for Future Expenditures

FY 2023-2024 \$564,000
FY 2024-2025 \$546,000

Five Year Capital Projects Budget

2024 Budget Process for

FY 2024/2025

2024-2025

\$75,000 Replace Support 53	Completed
\$80,000 Replace Type 1 Engine 52	Completed
\$25,000 Add a Used Zoll Monitor	Completed
\$100,000 Replace either S50 or WT52	
\$14,000 Washer Extractor for Station 51	
\$20,000 Water Tank for Station 52	

2025-2026

\$100,000 Replace either S50 or WT52
\$20,000 Water Tank for Station 57

2026-2027

\$75,000 Replace Support 58
\$20,000 Water Tank for Station 55

2027-2028

\$225,000 Replace Brush Engine 55

2028-2029

\$75,000 Replace Support 53

Apparatus Replacement Forecast
 2024 Budget Process for
 FY 2024-2025

	Unit #	Type	Year	Age	Make	Model	Target Replacement	Miles/Hours
1	S50	Staff Vehicle	2004	20	Chevrolet	Trailblazer	2024/25 @ 20 y/o	
2	WT52	Tender - Type 2	1995	29	White	Commercial Cab	2025/26 @ 30 y/o	
3	S58	Staff Vehicle	2006	18	Dodge	Ram 1500	2026/27 @ 20 y/o	
4	B56	Engine - Type 5	1998	26	International	4700	2027/28 @ 29 y/o	
5	S53	Staff Vehicle	2008	16	Dodge	Ram 1500	2028/29 @ 20 y/o	
6	E52	Engine - Type 1	1997	27	Pierce	Saber	2029/30 @ 32 y/o	
7	E51	Engine - Type 1	1998	26	Pierce	Saber	2030/31 @ 32 y/o	
8	HB56	Engine - Type 2	1999	25	Freightliner	FL-80	2030/31 @ 31 y/o	
9	C56	Staff Vehicle	2011	13	Dodge	Ram 1500	2031/32 @ 20 y/o	
10	AIR53	Cascade/Salvage	2001	23	Grumman	Workhorse	2031/32 @ 30 y/o	
11	Flatbed	Flatbed	2001	23	Ford	F-550	2031/32 @ 30 y/o	
12	B51	Squad - Brush T6	2002	22	Ford	F-450	2032/33 @ 30 y/o	
13	B52	Squad - Brush T6	2002	22	Ford	F-450	2032/33 @ 30 y/o	
14	HB57	Engine - Midi T2	2003	21	Freightliner	M2 106	2033/34 @ 30 y/o	
15	HB55	Engine - Midi T2	2004	20	Freightliner	M2 106	2034/35 @ 30 y/o	
16	C55	Staff Vehicle	2015	9	Dodge	Ram 1500	2035/36 @ 20 y/o	
17	HB153	Engine - Midi T2	2005	19	Freightliner	M2 106	2035/36 @ 30 y/o	
18	WT53	Tender - Type 1	2006	18	Freightliner	M2 112	2036/37 @ 30 y/o	
19	WT55	Tender - Type 1	2007	17	Freightliner	Cascadia	2036/37 @ 30 y/o	
20	E53	Engine - Type 1	2007	17	Pierce	Dash	2037/38 @ 30 y/o	
21	C51	Staff Vehicle	2018	6	Dodge	Ram 2500	2038/39 @ 20 y/o	
22	E54	Engine - Type 1	2009	15	HME	Silver Fox	2039/40 @ 30 y/o	
23	WT54	Tender - Type 1	2011	13	Freightliner	M2 106	2041/42 @ 30 y/o	
24	C52	Staff Vehicle	2023	1	Dodge	Ram 2500	2043/44 @ 20 y/o	
25	WT51	Tender - Type 1	2017	7	Freightliner	M2 106	2047/48 @ 30 y/o	
26	B51	Brush - Type 5	2021	3	Dodge	Ram 5500	2051/52 @ 30 y/o	
27	B53	Brush - Type 5	2022	2	Dodge	Ram 5500	2052/53 @ 30 y/o	

5-year Levies	2024 - 2029
	2029 - 2034
	2034 - 2039
	2039 - 2044
	2044 - 2049

Facilities Projects
Budget Process 2024 for
FY 2024-2025

Station	Project Description	Projected Cost	Plan	Comments
Station #51	18489 North Applegate Road - Built in 1982			
	Transfer switch	\$4,000		FY 2020-2021/Completed
	Manufactured Home	\$215,000		FY 2021-2022/Completed
	Generator	\$50,000		FY 2021-2022/Completed
	New A/C Unit	\$5,000		FY 2023-2024
	Sealcoat Parking Area	\$10,000		FY 2025-2026
Station #52	7774 Upper Applegate Road - Built in 1983			
	Porch awning	\$1,000		FY 2024-2025
	20,000 gallon water tank	\$20,000		FY 2024-2025
	Rerock parking and driveway	\$10,000		FY 2026-2027
	Generator	\$20,000		Pursuing Grants
HQ Station #53	1095 Upper Applegate Road - Built in 1982			
	Window replacement upstairs	\$5,000		FY 2019-2020/Completed
	Paint exterior	\$8,000		FY 2020-2021/Completed
	20,000 gallon water tank	\$20,000	Underway	FY 2023-2024 Grant Funded
	Repair and seal driveway	\$15,000		FY 2024-2025/Completed 2023
Shop	1095 Upper Applegate Road - Built in 1996			
	New A/C unit	\$2,500		FY 2019-2020/Completed
	Paint interior	\$6,000		FY 2020-2021/Completed
Training	1095 Upper Applegate Road - Built in 2015			
	Training containers for burn prop phase 3	\$12,000		FY 2019-2020/Completed
	Roof prop for ventilation training	\$10,000		FY 2021-2022/Completed

Station	Project Description	Projected Cost	Plan	Comments
Station #54	12188 Williams Hwy - Built in 1993			
	Transfer switch	\$1,600	ECSO	FY 2020-2021/Completed
	Install generator	\$0		FY 2023-2024/Completed
	Sealcoat parking area	\$7,500		FY 2023-2024
	Porch awning	\$1,000		FY 2024-2025
Station #55	2170 Hwy 238 - Built in 1993			
Residence	Porch awning	\$1,000		FY 2024-2025
	Rerock parking and driveway	\$10,000		FY 2025-2026
	Generator	\$20,000		Pursuing Grants
	20,000 gallon water tank	\$20,000		FY 2026-2027
	Paint interior & exterior	\$5,000		FY 2019-2020/Completed
New flooring			FY 2022-2023/Completed	
Station #56	1076 Kubli Road - Built in 1996			
	Station generator	\$20,000		FY 2022-2023/Completed
	Rerock parking and driveway	\$5,000		FY 2023-2024
	Porch awning	\$1,000		FY 2024-2025
Station #57	7990 Griffin Lane - Built in 2008			
	Rerock parking and driveway	\$2,000		FY 2024-2025
	Porch awnings x 2	\$2,000		FY 2024-2025
	20,000 gallon water tank	\$20,000		FY 2025-2026
All Stations	Seismic Assessments and Upgrades			
	Starting FY2024-2025, we will be pursuing grant opportunities.			

RESOURCES
GENERAL FUND

HISTORICAL DATA			ADOPTED BUDGET	RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 2024-2025		
ACTUAL		THIS YEAR 2023-24			PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	YTD 3/31/2024
2ND PRECEDING YEAR 21-22	1ST PRECEDING YEAR 22-23						
Beginning Fund Balance							
1				1.*AVAILABLE CASH ON HAND (Cash Basis) or			1
2	1,515,242	1,486,257	2,255,000	2.*NET WORKING CAPITAL (Cash Basis)	1,919,400	2,420,893	2
3	54,811	48,143	52,000	3. PREVIOUSLY LEVIED TAXES	52,000	46,245	3
4	9,078	53,243	20,000	4. INTEREST EARNED	60,000	85,482	4
5				OTHER RESOURCES			5
6	0	15,217	5,000	6. EMERGENCY FEES & RE-IMBURSEMENTS	5,000	32,475	6
7	16,270	16,065	10,000	7. DONATIONS	10,000	10,100	7
8	17,961	20,783	10,000	8. MISC. INCOME	10,000	14,060	8
9	59,708	1,019,658	142,615	9. GRANTS	300,000	4,426	9
10	128,052	0	59,937	10. TRANSFER FROM RESERVE	0	59,937	10
12	0	35,677	0	12. SALE OF ASSETS	0	125	12
14	0	0	0	14. LANDOWNER FUEL REDUCTION CONTRIBUTIONS	0	0	14
15	8,125	6,688	8,400	15. RENTS	8,400	6,300	15
16				16			16
17				17			17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26				26			26
27				27			27
28				28			28
29	1,809,247	2,701,731	2,562,952	29. TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED	2,364,800	2,680,043	29
30			1,785,683	30. TAXES NECESSARY TO BALANCE BUDGET	1,981,000	1,728,727	30
31	1,646,000	1,713,742		31. TAXES COLLECTED IN YEAR LEVIED			31
32	3,455,247	4,415,473	4,348,635	TOTAL RESOURCES	4,345,800	4,408,770	32

**DETAILED EXPENDITURES
GENERAL FUND**

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	NO. OF EMPS.	RANGE	BUDGET FOR NEXT YEAR 2024-2025			
	ACTUAL		ADOPTED BUDGET				PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	YTD 3/31/2024	
	2ND PRECEDING YEAR 2021-22	1ST PRECEDING YEAR 2022-23	THIS YEAR 2023-2024							
1				PERSONNEL SERVICES						1
2	107,019	166,579	107,020	2. FIRE CHIEF			117,000		81,139	2
3	86,338	74,532	91,000	3. OPERATIONS CHIEF			92,500		61,321	3
4	65,006	65,678	71,100	4. LOGISTICS CHIEF			78,000		52,410	4
5	55,912	56,154	59,000	5. ADMINISTRATION CHIEF			81,000		50,329	5
6	94,363	63,978	69,500	6. SHIFT PERSONNEL #1			64,000		31,087	6
7	91,429	60,665	65,500	7. SHIFT PERSONNEL #2			71,000		46,646	7
8	69,326	72,954	63,000	8. SHIFT PERSONNEL #3			69,000		45,970	8
9	187,121	209,721	320,000	9. MEDICAL INSURANCE			350,000		195,527	9
10	585	0	8,000	10. UNEMPLOYMENT			8,000		29	10
11	10,055	20,677	28,500	11. UNIFORM ALLOWANCE			20,000		27,942	11
12	23,052	15,245	55,000	12. OVERTIME			30,000		41,080	12
13	0	0	30,000	13. RE-IMBURSEABLE WAGES & O.T.			30,000		22,399	13
14	92,909	136,309	180,000	14. SEASONAL FIREFIGHTERS			140,000		135,888	14
15	113,546	95,888	165,000	15. PERS (Retirement)			275,000		150,195	15
16	19,266	21,414	32,000	16. MEDICARE/ FICA			40,000		26,321	16
17	1,413	2,738	6,215	17. MEDICAL REIMBURSEMENT			5,000		4,640	17
18	9,091	11,882	20,000	18. SHIFT COVERAGE			20,000		8,261	18
19	19,000	8,000	8,000	19. LENGTH OF SERVICE			8,500		8,000	19
20	0	0	4,000	20. BENEFIT SELL BACK			4,000		0	20
21	9,472	9,119	13,000	21. HEALTH SAVINGS PLAN			24,000		10,192	21
22	9,782	10,030	18,500	22. OREGON GROWTH PLAN			18,500		11,158	22
23	26,875	56,744	90,000	23. WORKER'S COMP.			40,000		31,389	23
24	0	0	24,000	24. RECRUITMENT & RETENTION COORD.			25,000		11,852	24
25	0	0	64,000	25. FIRE MARSHAL			69,000		31,641	25
26	0	0	115,000	26. OSFM FIREFIGHTERS			118,000		71,995	26
27	0	0	0	27. EMS APPRENTICE			200,000		33,329	27
28				28						28
29				29						29
30				30						30
	1,091,560	1,158,307	1,707,335	31. TOTAL PERSONNEL SERVICES			1,997,500	0	1,190,740	

**DETAILED EXPENDITURES
GENERAL FUND**

1	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 2024-2025			1
	ACTUAL		ADOPTED BUDGET		PROPOSED BY	APPROVED BY	YTD	
	2ND PRECEDING	1ST PRECEDING	THIS YEAR					
	YEAR 2021-22	YEAR 2022-23	2023-2024		BUDGET OFFICER	BUDGET COMMITTEE	3/31/2024	
				MATERIALS AND SERVICES				
2	23,224	29,761	34,000	2. ELECTRICITY	38,000		20,377	2
3	12,753	14,009	20,000	3. TELEPHONE/INTERNET	30,000		13,146	3
4	46,523	21,697	45,000	4. BLDG. REPAIR & MAINTENANCE	30,000		12,603	4
5	38,487	40,224	40,000	5. VEHICLE GAS, DIESEL & OIL	50,000		31,094	5
6	46,448	49,582	50,000	6. EQUIP. REPAIR & MAINTENANCE	50,000		38,906	6
7	1,357	4,112	7,500	7. RADIO MAINTENANCE	7,500		3,005	7
8	5,056	17,519	7,000	8. MISC. SUPPLIES	9,500		7,961	8
9	13,740	13,639	20,000	9. MEDICAL SUPPLIES	20,000		9,438	9
10	2,526	2,592	3,500	10. OFFICE SUPPLIES	3,500		3,138	10
11	669	1,882	8,000	11. POSTAGE & FREIGHT	4,000		580	11
12	10,119	8,444	7,500	12. DUES & SUBSCRIPTIONS	7,500		5,781	12
13	5,195	7,558	7,000	13. LAUNDRY, CLEANING & TRASH	12,000		6,809	13
14	11,105	13,155	20,000	14. INSTRUCTION & TRAINING	20,000		9,641	14
15	29,750	34,700	72,000	15. STUDENT FIREFIGHTER PROGRAM	40,000		11,950	15
16	40,837	34,650	54,000	16. VOLUNTEER PROGRAMS	40,000		17,773	16
17	49,069	50,541	53,000	17. DISPATCHING SERVICES - ECSO	55,000		39,043	17
18	18,664	35,029	24,000	18. PROFESSIONAL SERVICES	24,000		15,727	18
19	0	0	1,000	19. EQUIPMENT LEASE/ RENTAL	1,000		0	19
20	1,747	1,953	5,000	20. ELECTION & LEGAL PUBLICATIONS	2,500		6,506	20
21	38,570	44,691	50,000	21. DISTRICT INSURANCE-GENERAL	50,000		46,233	21
22	0	560	5,000	22. DRAFT SITE REPAIRS	5,000		4,030	22
23	12,621	12,191	12,000	23. GROUNDS MAINTENANCE	12,000		5,314	23
24	37,881	31,120	20,000	24. ADMINISTRATIVE EXP. & MAPS& BANK CHGS	20,000		15,971	24
25	3,222	6,011	15,000	25. FIRE PREVENTION	10,000		2,595	25
27	1,875	1,875	2,200	27. EMT PHYSICIAN ADVISOR PROGRAM	2,200		1,875	27
28	1,847	672	5,100	28. TECHNICAL RESCUE EQUIPMENT	5,100		26	28
29	40,020	50,909	25,000	29. FIRE EQUIPMENT	25,000		13,484	29
30	0	0	5,000	30. FIRE ASSIGNMENT EXPENSES	5,000		409	30
31	3,904	64,664	20,000	31. GRANT EXPENDITURES	0		13,239	31
32	4,606	4,395	13,000	32. OFFICE EQUIPMENT/FURNISHINGS	10,000		13,666	32
33	12,500	13,500	16,500	33. HEALTH AND WELLNESS	16,500		9,610	33
34	1,005	1,202	5,000	34. BOARD TRAINING	5,000		2,570	34
35	16,500	14,295	24,000	35. INFORMATION TECHNOLOGY	30,000		22,238	35
36	0	2,219	8,000	36. VOLUNTEER RECRUITMENT & RETENTION	8,000		73	36
37	0	0	66,500	37. PERSONAL PROTECTIVE EQUIPMENT	28,000		29,515	37
38	0	0	17,500	38. EQUIPMENT TESTING & CERTIFICATION	17,500		14,614	38
	531,820	629,351	788,300	39. TOTAL MATERIALS & SERVICES	693,800	0	448,940	39

**DETAILED EXPENDITURES
GENERAL FUND**

1	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 2024-2025			1
	ACTUAL		ADOPTED BUDGET		PROPOSED BY	APPROVED BY	YTD	
	2ND PRECEDING	1ST PRECEDING	THIS YEAR					
	YEAR 2021-22	YEAR 2022-23	2023-2024		BUDGET OFFICER	BUDGET COMMITTEE	3/31/2024	
				CAPITAL OUTLAY				
2	209,418	7,370	0	2. STATION CONSTRUCTION PROJECTS	20,000			2
3	0		0	3. OFFICE MACHINES	5,500			3
4			0	4. SHOP EQUIPMENT	0			4
5	33,352		0	5. NEW FIRE EQUIPMENT	14,000			5
6	56,459	25,000	270,000	6. EQUIPMENT ACQUISITION	100,000		311,295	6
7		16,872	0	7. APPARATUS UPGRADES	0			7
8	4,767		0	8. TRAINING & MEDICAL EQUIPMENT	0			8
9	41,614	33,540	14,000	9. CAPITAL GRANT EXPENDITURES	0			9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18	345,610	82,782	284,000	18. TOTAL CAPITAL OUTLAY	139,500		311,295	18
19				19				19
20				20. DEBT SERVICE - PRINCIPAL				20
21				21. DEBT SERVICE - INTEREST				21
22				22. DEBT SERVICE TOTAL				22
23	0	100,000	0	23. TRANSFERS TO RESERVE FUND	0			23
24	0	0	254,000	24. CONTINGENCY	200,000		47,250	24
25				25				25
26				26				26
27				27				27
28				28				28
29	1,968,990	1,970,440	3,033,635	29. TOTAL EXPENDITURES	3,030,800	0	1,998,225	29
30	1,486,257	2,447,033	1,315,000	30. UNAPPROPRIATED ENDING FUND BALANCE	1,315,000			30
	3,455,247	4,417,473	4,348,635	TOTAL	4,345,800	0	1,998,225	

CAPITAL PROJECTS FUND
RESOURCES REQUIREMENTS

HISTORICAL DATA			ADOPTED BUDGET	DESCRIPTION	BUDGET FOR NEXT YEAR 2024-2025			
ACTUAL		THIS YEAR 2023-2024			PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	YTD 3/31/2024	
2ND PRECEDING YEAR 21-22	1ST PRECEDING YEAR 22-23							
RESOURCES								
Beginning Fund Balance								
1				1.*AVAILABLE CASH ON HAND (Cash Basis) or			1	
2	572,212	447,067	559,000	2.*NET WORKING CAPITAL (Accrual Basis)	526,000	562,387	2	
3	2,907	15,320	5,000	3. EARNINGS FROM TEMPORARY INVESTMENTS	20,000	20,598	3	
4	0	100,000	0	4. TRANSFERS FROM GENERAL FUND			4	
5				5			5	
6				6			6	
7				7			7	
8				8			8	
9	575,119	562,387	564,000	9. TOTAL RESOURCES, EXCEPT TAXES TO BE LEVIED	546,000	582,985	9	
10	0	0	0	10. TAXES NECESSARY TO BALANCE BUDGET	0		10	
11	0	0	0	11. TAXES COLLECTED IN YEAR LEVIED	0		11	
12	575,119	562,387	564,000	12. TOTAL RESOURCES	546,000	0	582,985	12
13				REQUIREMENTS				13
14	0		0	1. Training Site Prep	0			14
15	0		120	2. POOL FEES	0			15
16	0		59,937	3. Purchase Staff Vehicle	0	59,937		16
17	0		0	4. Purchase New Apparatus	0			17
18	128052		0	5. Purchase Manufactured Home	0			18
19				6				19
20				7				20
21				8				21
22				9				22
23				10				23
24				11				24
25				12				25
26				13				26
27				14				27
28				15				28
29				16				29
30				17				30
31	447,067	562,387	503,943	18. RESERVED FOR FUTURE EXPENDITURES	546,000	0	523,048	31
32	575,119	562,387	564,000	TOTAL REQUIREMENTS	546,000	0	582,985	32