

APPLEGATE VALLEY RFPD #9 BOARD OF DIRECTORS MEETING MINUTES

January 15, 2025

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.

TIME: 4:03 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Secretary/Treasurer Mike Blaschka, Director Doug Stewart, Director Jeff Hoxsey

ABSENT:

None

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), McKenzie Turnbull (*Logistics Chief*), Tallie Jackson (*Admin Chief*), Brian Mulhollen (*Fire Marshal*) Mitch Kuntz (*Shift Supervisor*) Kane Gunther (*Shift Firefighter*)

3.0 SPEAKERS AND GUESTS

Mercy Flights – Sheila Clough & Marcus Allen presented to the Board an overview on the Southern Oregon EMS Apprentice Program and the successes of the program. They thanked the Board and Staff for supporting the program.

Friends of Applegate Fire – Babette Rapp requested a letter of support for remodel the kitchen in the training building. The Friends are applying for a grant to assist with the funds.

→ **MOTION:** Rob Underwood moved to write a letter of support for the kitchen remodel. Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

At the next Friends meeting they will be voting to buy a Type 1 engine from Fire District 5 for \$6,700.

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the December 18, 2024 Board meeting were reviewed and approved as written.

→ **MOTION:** Doug Stewart moved to approve the December 18, 2024 Board minutes as written. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

5.0 FISCAL REPORT

Disbursement Voucher:

The following disbursements were discussed and clarified;

Lil Panty – Fuel for C56

Cascade Fire Equipment – Pond Lift

- **MOTION:** Rob Underwood moved to approve the December 2024 expenditures as presented in the amount \$202,575.13. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

The Financial Report review:

Chief Jackson highlighted the purchasing of new technical rescue equipment.

- **MOTION:** Rob Underwood moved to accept the December 2024 financials as presented. Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

6.0 FIRE CHIEF'S REPORT

Chief Wolfard informed the Board that Fire District 3 is applying for funding to do a regional risk assessment.

ISO will be conducting a rating review later this year.

Williams board approved the revised MOU. Williams has 1 applicant for the fire chief position.

Chief Wolfard gave an update on the California conflagration.

Deputy Chief Report

Monthly and annual stats were provided.

Maintenance Officer Report

Chief Turnbull is working on routine maintenance.

Fire Marshal Report

Chief Mulhollen has been working on grants and starting new Firewise communities.

Recruitment & Retention Report

Aisha assisted with planning the Christmas party.

Approved By:



Board Secretary / Treasurer

3/19/2025

Date

7.0 OLD BUSINESS

Policy Manual Review

Branding / Marketing Policy

Chief Blakely present the revised logos.

→ **MOTION:** Rob Underwood moved to approve the new logos as presented. Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

Fire Chief's Performance Review

Doug Stewart and Julie Barry are working on conducting interviews for Chief Wolfard's evaluation.

Improvements/Remodel to HQ Fire Station

Tabled until next meeting.

Change in Fees to Transient Public with the District

Tabled until next meeting. Chief Jackson will email Rob Underwood the current policy in word format.

Annexation

Chief Wolfard informed the Board that they are waiting on the court to make a decision. Currently we have received 62 consents to be annexed, 75 no's and 22 undeliverable.

8.0 NEW BUSINESS

2025/2026 Wage Plan

Chief Wolfard Presented wage plans based on CPI-U and the Union rate. The Board requested to see work impact and revise the PERS calculation not to include the union wages.

9.0 ANNOUNCEMENT

- SDAO Conference February 7-9
- Awards Banquet March 21st
- Firefighter 1 Academy Graduation February 22nd
- Election for 2 board positions open February 8th

10.0 ITEMS TO BE ON NEXT AGENDA

11.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 6:10 pm.

The next scheduled regular Board meeting will be held Wednesday February 19, 2025 @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief