

APPLEGATE VALLEY RFPD #9

BOARD OF DIRECTORS MEETING MINUTES

April 16, 2025

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.
TIME: 4:00 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Secretary/Treasurer Mike Blaschka, Director Doug Stewart

ABSENT:

Vice President Julie Barry, Director Jeff Hoxsey

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*), McKenzie Turnbull (*Logistics Chief*)

The Board meeting was recessed at 4:01 pm to enter into the Budget Committee meeting.
The Board meeting reconvened at 4:32 pm

3.0 SPEAKERS AND GUESTS

Heather Glass, Williams Board President

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the March 19, 2025 Board meeting were reviewed and approved as written.

→ **MOTION:** Mike Blaschka moved to approve the March 19, 2025 Board minutes as written. Rob Underwood seconded the motion.

Motion carries as follows.

AYES Underwood, Blaschka, Stewart

NAYS

5.0 FISCAL REPORT

Disbursement Voucher:

The Board discussed the high electric bill at Station 54. McKenzie will monitor if turning the block heaters off will make a difference.

→ **MOTION:** Doug Stewart moved to approve the March 2025 expenditures as presented in the amount \$201,143.84. Rob Underwood seconded the motion.

Motion carries as follows.

AYES Underwood, Blaschka, Stewart

NAYS

The Financial Report review:

No noted concern.

- ➔ **MOTION:** Rob Underwood moved to accept the March 2025 financials as presented. Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Blaschka, Stewart

NAYS

6.0 FIRE CHIEF'S REPORT

Chief Wolfard provided legislative update report to the Board and an update on grants
Chief Wolfard informed the Board that he is watching the bid for a water tender from Medford.

Deputy Chief Report

Chief Blakely reported monthly stats and notable events.
Rob Underwood expressed his concern for personnel texting and driving.

Maintenance Officer Report

Chief Turnbull highlighted routine maintenance and the new Type 3 engine passed pump test.

Fire Marshal Report

The Fire Marshal report was provided.

Recruitment & Retention Report

7.0 OLD BUSINESS

Policy Manual Review

Annexation – Tabled until July

Comprehensive Billing – Tabled Until June

Improvements/Remodel to HQ Fire Station

Chief Wolfard, Chief Blakely and Chief Mulhollen met with the PIER grant committee for the additional bay at station 51 as well as a fuels grant. The committee is meeting May 6th to make final decisions.

Job Positions – Exempt/Non-Exempt

Chief Wolfard is still working on responding to HR Answers questions.

8.0 NEW BUSINESS

Discussion with Williams Fire Board of Directors

Chief Wolfard requested the Board to set up a meeting with Williams Board to discuss options for the future of Williams fire chief. Heather Glass will present the option to the Williams Board at the next meeting.

→ **MOTION:** Rob Underwood moved to have Chief Wolfard set up a work session between the two boards to discuss functional consolidation.

Motion carries as follows.

AYES Underwood, Blaschka, Stewart

NAYS

9.0 ANNOUNCEMENT

- Easter Egg Party, April 17th, 6pm
- Community Connection @ Wooldridge Creek Winery April 30th, 5 to 7pm
- Pancake Breakfast, May 17th, 8:30am

10.0 ITEMS TO BE ON NEXT AGENDA

11.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 5:55 pm.

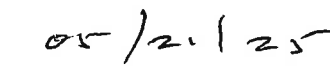
The next scheduled regular Board meeting will be held Wednesday May 21, 2025 @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:



Board Secretary / Treasurer



Date

