

APPLEGATE VALLEY RFPD #9

BOARD OF DIRECTORS MEETING MINUTES

June 19, 2024

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.
TIME: 4:01 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Doug Stewart, Secretary/Treasurer Mike Blaschka, Director Julie Barry, Director Jeff Hoxsey

ABSENT:
None

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Brian Mulhollen (*Fire Marshal*), Tallie Jackson (*Admin Chief*)

3.0 EXECUTIVE SESSION

ORS 192.660(2)(f) - to review information or records exempt by law from public disclosure.

The Board meeting was recessed at 4:02 pm to enter into the Executive Session.
The Board meeting reconvened at 5:19 pm

4.0 SPEAKERS AND GUESTS

None

5.0 BUDGET HEARING

→ **MOTION:** Mike Blaschka moved to approve Resolution 2023/2024 – 7, Resolution adopting the 2024/2025 Budget as written. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

6.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the May 15, 2024 Board meeting were reviewed and approved as written.

→ **MOTION:** Rob Underwood moved to approve the May 15, 2024 Board minutes as written. Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

The minutes of the May 28, 2024 Board workshop were reviewed and approved as written.

→ **MOTION:** Julie Barry moved to approve the May 28, 2024 Board workshop minutes as written. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

7.0 FISCAL REPORT

Disbursement Voucher:

The following disbursement were discussed and clarified;
Special Districts Insurance Service – Staff Vehicle repair
FMI Equipment - Chipper

→ **MOTION:** Doug Stewart moved to approve the May 2024 expenditures as presented in the amount \$287,475.25. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

The Financial Report review:

The percentage of transfer from contingency was corrected.

→ **MOTION:** Rob Underwood moved to accept the May 2024 financials as corrected. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

8.0 FIRE CHIEF'S REPORT

The staff reports were distributed in the Board packet.

Deputy Chief Report

Maintenance Officer Report

Fire Marshal Report

Recruitment & Retention Report

9.0 OLD BUSINESS

Policy Manual Review

None to report.

Branding / Marketing Policy

The vendor is in the process of creating a binder to present to the District.

MOU with ECSO

No update.

Fire Chief's Performance Review

No update.

10.0 NEW BUSINESS

Resolution 2023/2024-08; Transfer from Contingency

The District presented a resolution to transfer \$37,500 from contingency to Capital Grant Expenditures to purchase a chipper. \$25,000 was received from the Roudhouse Foundation grant.

- ➔ **MOTION:** Doug Stewart moved to approve Resolution 2023/2024 – 08, Transfer from Contingency. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry, Hoxsey

NAYS

Election of 2024/2025 Officers

- ➔ **MOTION:** Doug Stewart moved to elect Rob Underwood as President, Julie Barry as Vice President, and Mike Blaschka as Secretary/Treasurer. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka, Barry

NAYS

11.0 ANNOUNCEMENT

- Spaghetti Dinner June 20th at 5pm

12.0 ITEMS TO BE ON NEXT AGENDA

13.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 5:43 pm.

The next scheduled regular Board meeting will be held Wednesday July 18, 2024 @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:


Board Secretary / Treasurer


Date