

# APPLEGATE VALLEY RFPD #9

## BOARD OF DIRECTORS MEETING MINUTES

### July 17, 2024

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



#### 1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.  
TIME: 4:02 PM

#### 2.0 ROLL CALL

**PRESENT:** President Rob Underwood, Secretary/Treasurer Mike Blaschka, Director Doug Stewart,

**ABSENT:**

Vice President Julie Barry, Director Jeff Hoxsey

**OTHER STAFF & INVITED SPEAKERS:** Chris Wolfard (*Fire Chief*), McKenzie Turnbull (*Logistics Chief*), Brian Mulhollen (*Fire Marshal*), ***Dalton Kuntz (Lieutenant)***

#### 3.0 SPEAKERS AND GUESTS

None

#### 4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the June 19, 2024 Board meeting were reviewed and corrected the spelling of Fire Marshal.

→ **MOTION:** Doug Stewart moved to approve the June 19, 2024 Board minutes as corrected. Mike Blaschka seconded the motion.

Motion carries as follows.

**AYES** Underwood, Stewart, Blaschka

**NAYS**

#### 5.0 FISCAL REPORT

Disbursement Voucher:

EMS Apprentice program was discussed.

→ **MOTION:** Doug Stewart moved to approve the June 2024 expenditures as presented in the amount \$199,692.20. Rob Underwood seconded the motion.

Motion carries as follows.

**AYES** Underwood, Stewart, Blaschka

**NAYS**

The Financial Report review:

The financial report was reviewed, highlighting 81% of materials & services was spent for the fiscal year.

→ **MOTION:** Rob Underwood moved to accept the June 2024 financials as presented. Mike Blaschka seconded the motion.

**Motion carries as follows.**

**AYES** Underwood, Stewart, Blaschka

**NAYS**

## **6.0 FIRE CHIEF'S REPORT**

Chief Wolfard highlighted the progress made on the resident firefighter program.

Chief Wolfard explained the Purple Air Monitors.

Chief Wolfard expressed his gratitude for the outstanding response on the Upper Applegate Fire.

Deputy Chief Report

Call stats were presented.

Maintenance Officer Report

Focused on routine truck and building maintenance. The Board inquired about the generator at the training building.

Fire Marshal Report

Was able to provide structural protection on the Upper Applegate Fire.

Working on providing training for the Northwest Crew in the Fall and hosting 2 crews.

Recruitment & Retention Report

Report was presented.

## **7.0 OLD BUSINESS**

Policy Manual Review

None to report.

Branding / Marketing Policy

The new logo was presented to the Board.

MOU with ECSO

No update.

Fire Chief's Performance Review

No update.

## **10.0 NEW BUSINESS**

Resolution 2024/2025-01; Authorizing Fiscal Funds

Rob Underwood read the annual resolution to authorize fiscal funds.

➔ **MOTION:** Rob Underwood moved to approve Resolution 2024/2025-01 Authorizing Fiscal Funds.  
Doug Stewart seconded the motion.

Motion carries as follows.

AYES Underwood, Stewart, Blaschka

NAYS

### 11.0 ANNOUNCEMENT

- Swine & Wine Fundraiser – September 20<sup>th</sup>
- Chief Wolfard is deployed on the Cow Valley Fire

### 12.0 ITEMS TO BE ON NEXT AGENDA

### 13.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 4:49 pm.

The next scheduled regular Board meeting will be held Wednesday August 21, 2024 @ 4 pm. Training Building 1095 Upper Applegate Rd.

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Minutes Submitted by Tallie Jackson  
Administration Chief

Approved By:

  
Board Secretary / Treasurer

  
Date

