

AGENDA

APPLEGATE FIRE DISTRICT BOARD OF DIRECTORS MEETING

April 16, 2025 – 4pm

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530

1. CALL TO ORDER

2. ROLL CALL

3. RECESS BOARD MEETING TO ENTER INTO BUDGET MEETING – RECONVENE FOLLOWING BUDGET MEETING

4. SPEAKERS AND GUESTS

5. REVIEW THE MINUTES FROM PREVIOUS MEETINGS

- March 19, 2025 Regular Board Meeting

6. FISCAL REPORT

- Disbursement Voucher
- Financial Reports

7. FIRE CHIEF'S REPORT

- Deputy Chief Report
- Maintenance Officer Report
- Fire Marshal Report
- Retention & Recruitment Coordinator Report

8. OLD BUSINESS

- Policy Manual
- Annexation
- Ordinance to address False Alarms and Illegal Burning
- Improvements/Remodel to HQ Fire Station
- Change in Fees to Transient Public within the District Policy 10.3
- Job Positions - Exempt/Non Exempt

9. NEW BUSINESS

- Discussion with Williams Fire Board of Directors

10. ANNOUNCEMENTS

- Easter Egg Party, April 17th, 6pm
- Community Connection @ Wooldridge Winery April 30th, 5 to 7pm
- Pancake Breakfast, May 17th, 8:30am

11. ITEMS TO BE ON THE NEXT AGENDA

12. ADJOURNMENT

APPLEGATE VALLEY RFPD #9 BOARD OF DIRECTORS MEETING MINUTES March 19, 2025

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.
TIME: 4:03 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Secretary/Treasurer Mike Blaschka, Director Doug Stewart, Director Jeff Hoxsey

ABSENT:
None

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*), McKenzie Turnbull (*Logistics Chief*), Brian Mulhollen (*Fire Marshal*)

3.0 SPEAKERS AND GUESTS

Phil Turnbull – Klamath Marsh Fire
Steve Nelson – Fire Chief, Rural Metro

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the February 19, 2025 Board meeting were reviewed and approved as written.

- **MOTION:** Rob Underwood moved to approve the February 19, 2025 Board minutes as written. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

5.0 FISCAL REPORT

Disbursement Voucher:

The following disbursements were discussed and clarified;
Cascade Fire Equipment – Pump for the new water tender build
C Bar C – Trailer locks for all the trailers
Longbow Computers – New server and computers

- **MOTION:** Rob Underwood moved to approve the February 2025 expenditures as presented in the amount 212,098.11. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

The Financial Report review:

No noted concern.

→ **MOTION:** Rob Underwood moved to accept the February 2025 financials as presented. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

6.0 FIRE CHIEF'S REPORT

Chief Wolfard highlighted the meeting with ISO and informed the board on the grants submitted.

Deputy Chief Report

Chief Blakely highlighted the incident call sheet.

Maintenance Officer Report

Chief Turnbull highlighted E51 crankcase being plugged.

Fire Marshal Report

Chief Mulhollen presented a consideration of prescribed fire requesting the support of the district. This would not involve being the implementor.

Recruitment & Retention Report

Aisha has resigned her position. The vacancy has been posted.

7.0 OLD BUSINESS

Policy Manual Review

Annexation

Both parties have agreed to postpone the court date until July 21st. The District is continuing process the annexation paperwork.

Ordinance to address False Alarms and Illegal Burning

Tabled to the June meeting.

Improvements/Remodel to HQ Fire Station

Chief Wolfard has applied for a grant to build a bay at Station 51.

Change in Fees to Transient Public with the District, Policy 10.3

Tabled to the June meeting.

2025/2026 Wage Plan

The wage plan with steps at 4% increase was presented to the Board.

Station 55 Housing

Chief Wolfard did more research on the rental situation at Station 55 and requested the board rescind the previous request to make it into student housing. The cost would be substantial to the District.

Whereas turning Station 51 into student house would not impact the District as much financially. Chief requested Station 55 to be turned into a regular rental.

- **MOTION:** Rob Underwood moved to rescind his motion from the February 2025 meeting. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

- **MOTION:** Rob Underwood moved seek at regular renter at Station 55 and turn Station 51 into student housing after September 29th. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

Surplus 1999 International Type 5 Wildland Engine

Chief Wolfard requested permission to trade the Type 5 brush engine to Klamath Marsh for a Type 1 engine that is needed for ISO rating. Phil Turnbull expressed that the brush engine would be better suited for their start up non-profit organization.

- **MOTION:** Rob Underwood moved to trade the brush engine for the type 1 engine. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

Rural Metro Agreement

Chief Wolfard presented the revised agreement with Rural Metro. Chief Wolfard advised signing the agreement with a revision to Rural Metro's new business name. Rob Underwood suggested adding 3.12 to allow amendments to the contract.

- **MOTION:** Jeff Hoxsey moved sign the Rural Metro agreement with changes to their business name and adding. Rob Underwood seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Stewart, Hoxsey

NAYS

8.0 NEW BUSINESS

Job Positions – Exempt/Non-Exempt

Chief Wolfard is working with SDAO and HR Answers to determine if the 3 division Chief positions are exempt or non-exempt.

9.0 ANNOUNCEMENT

- Awards Banquet, March 21st, 6pm
- Easter Egg Party, April 17th, 6pm
- Pancake Breakfast, May 17th, 8:30am
- Volunteer Appreciation Day at Cantrall Buckley – April 12th, 1 to 4pm
- Talk with the Chief at Wooldridge April 30th, 5 to 7pm

10.0 ITEMS TO BE ON NEXT AGENDA

11.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 5:39 pm.

The next scheduled regular Board meeting will be held Wednesday April 16, 2025 @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:

Board Secretary / Treasurer

Date

Applegate Valley Fire District Disbursement Voucher

	Date	Name	Memo	Account	Paid Amount
Mar 25					
	03/01/2025	Apple App Store	Protocol App	100606 · DUES & SUBSCRIPTIONS	14.99
	03/01/2025	AMAZON	Return	100607 · LAUNDRY, CLEANING & TRASI	-13.49
	03/01/2025	MICROSOFT	Windows 11	100628 · Information Technology	99.00
	03/02/2025	STAMPS	Stamps	100605 · POSTAGE & FREIGHT	19.99
	03/02/2025	Mailchimp	Email Program	100606 · DUES & SUBSCRIPTIONS	13.00
	03/02/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	45.94
	03/03/2025	CANTEL OF MEDFORD	Traffic Signs, PPE	100609 · FIRE PREVENTION	1,425.00
	03/03/2025	MERCY FLIGHTS INC	EMS Conference Refund	100610 · INSTRUCTION & TRAINING	-170.00
	03/04/2025	El Molcajete	Working Lunch	100608 · ADMINISTRATIVE EXPENSE	42.40
	03/04/2025	Seven Feather T&T	C56 Fuel	100644 · FUEL	50.48
	03/04/2025	Lil Pantry	Fuel C56	100644 · GAS	80.00
	03/05/2025	SPECIAL DISTRICTS INSURANCE SER		100512 · MEDICAL INSURANCE	30,441.75
	03/05/2025	Southern Oregon Embroidery	Hats	100517 · UNIFORM ALLOWANCE	1,050.00
	03/05/2025	MES Service Company	Pants, Shirts	100517 · UNIFORM ALLOWANCE	3,541.81
	03/05/2025	Tops & Tees LLC	T-shirts	100517 · UNIFORM ALLOWANCE	968.50
	03/05/2025	5.11 Tactical	Pants	100517 · UNIFORM ALLOWANCE	39.92
	03/05/2025	THUNDERBIRD MARKET	Coffee	100602 · MISC. SUPPLIES	19.86
	03/05/2025	OFFICE DEPOT	Office Supplies	100604 · OFFICE SUPPLIES	33.18
	03/05/2025	Canva	Business Cards	100604 · OFFICE SUPPLIES	234.00
	03/05/2025	Apple App Store	Office 365	100606 · DUES & SUBSCRIPTIONS	9.99
	03/05/2025	ADOBE SYSTEMS	Adobe Acrobat Subscription	100606 · DUES & SUBSCRIPTIONS	19.99
	03/05/2025	Open AI	ChatGPT	100606 · DUES & SUBSCRIPTIONS	20.00
	03/05/2025	SOUTHERN OREGON SANITATION, INC	Sta.1	100607 · LAUNDRY, CLEANING & TRASI	62.54
	03/05/2025	ROGUE DISPOSAL & RECYCLING INC	Sta.53	100607 · LAUNDRY, CLEANING & TRASI	229.12
	03/05/2025	Oregon Dept of Aviation	Aircraft Registration	100608 · ADMINISTRATIVE EXPENSE	25.00
	03/05/2025	Donutland	Coffee w/ Chief	100608 · ADMINISTRATIVE EXPENSE	38.00
	03/05/2025	STANDARD INSURANCE	POLICY #00 619026 0001	100619 · INSURANCE	238.62
	03/05/2025	Carson	115 Gal HQ	100644 · GAS	405.50
	03/05/2025	Carson	171 Gal HQ	100644 · DIESEL	565.10
	03/05/2025	PACIFIC POWER	STA.1	100645 · ELECTRICITY	1,125.13
	03/05/2025	PACIFIC POWER	STA. 2	100645 · ELECTRICITY	73.27
	03/05/2025	PACIFIC POWER	HQ /SHOP	100645 · ELECTRICITY	1,334.42
	03/05/2025	PACIFIC POWER	STA 4	100645 · ELECTRICITY	576.68
	03/05/2025	PACIFIC POWER	STA 5 / MOBILE	100645 · ELECTRICITY	567.86
	03/05/2025	PACIFIC POWER	STA 6	100645 · ELECTRICITY	242.44

Applegate Valley Fire District Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
03/05/2025	PACIFIC POWER	STA 7	100645 · ELECTRICITY	338.57
03/05/2025	PACIFIC POWER	TRAINING CTR	100645 · ELECTRICITY	476.38
03/05/2025	McMASTER-CARR SUPPLY COMPANY	Screws, Nuts	100646 · DRAFT SITE CONST & REPAIR	157.97
03/05/2025	Getpipe.com	Fittings	100646 · DRAFT SITE CONST & REPAIR	808.16
03/05/2025	AMAZON	Light Bulbs	100648 · BLDG REPAIR & MAINTENANC	64.67
03/05/2025	AMAZON	Light	100648 · BLDG REPAIR & MAINTENANC	52.83
03/05/2025	GREEN VALLEY PUMP	Service Call	100648 · BLDG REPAIR & MAINTENANC	135.00
03/05/2025	Hunter Communications	Internet / Phone HQ, Sta.1	100649 · TELEPHONE / INTERNET	688.03
03/05/2025	UNITED STATES CELLULAR	Cell Phone	100649 · TELEPHONE / INTERNET	1,023.31
03/05/2025	Starlink	Internet	100649 · TELEPHONE / INTERNET	50.00
03/05/2025	NAPA AUTO PARTS	Hose Clamps, Sockets	100660 · EQUIPMENT REPAIR & MAINT	35.09
03/05/2025	Gordon Truck Centers Inc.	ATF	100660 · EQUIPMENT REPAIR & MAINT	87.41
03/05/2025	SEA WESTERN FIRE EQUIP	Ram	100636 · FIRE EQUIPMENT	292.28
03/05/2025	HOME DEPOT	Sawzall Blade	100636 · FIRE EQUIPMENT	31.94
03/05/2025	Gordon Truck Centers Inc.	Pump, Seals	100660 · WT53 - 2006 FREIGHTLINER	378.38
03/05/2025	CAVEMAN TOWING SERVICE		100660 · E51 2009 HME	875.00
03/05/2025	NAPA AUTO PARTS	Filter	100660 · AIR53 - SUPPORT UNIT	33.06
03/05/2025	NAPA AUTO PARTS	Heater Hose	100660 · WT- 2002 FREIGHT	42.55
03/05/2025	SEA WESTERN FIRE EQUIP	Turnouts	100637 · PERSONAL PROTECTIVE EQUIP	12,820.54
03/05/2025	ROGUE DISPOSAL & RECYCLING INC	05-0011385-7	100690 · GRANT EXPENDITURES	63.40
03/05/2025	NAPA AUTO PARTS	Oil	100660 · B51 - 2020 Brush Eng	133.08
03/05/2025	Longbow Computers and Data Analysis LLC	IT Support	100628 · Information Technology	809.35
03/05/2025	TRUE NORTH	Primer Motor	100660 · E54 - 1998 Pierce - Medford	793.28
03/05/2025	ZOLL MEDICAL CORP	Zoll Monitor Preventive Maint.	100661 · Equipment Testing & Cert.	680.00
03/05/2025	TRUE NORTH	Motor Assembly	100660 · E53 - Menlo 2007 Pierce	614.10
03/05/2025	NAPA AUTO PARTS	Filters	100660 · Type 3	257.84
03/05/2025	McMASTER-CARR SUPPLY COMPANY	Connectors, Outlet Box	100660 · Type 3	139.97
03/06/2025	COSTCO	Ziplock Bags	100602 · MISC. SUPPLIES	13.99
03/06/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	77.74
03/06/2025	AMAZON	Garden Hose, Nozzle	100647 · GROUNDS MAINTENANCE	32.39
03/07/2025		Direct Deposit	100501 · FIRE CHIEF	4,494.00
03/07/2025		Direct Deposit	100502 · OPERATIONS CHIEF	3,630.37
03/07/2025		Direct Deposit	100503 · LOGISTICS CHIEF	3,018.23
03/07/2025		Direct Deposit	100504 · ADMIN CHIEF	3,111.58
03/07/2025		Direct Deposit	100507 · SHIFT SUPERVISOR #2	2,561.65
03/07/2025	SOUTHERN OREGON UNIVERSITY	Parking State of Jefferson	100608 · ADMINISTRATIVE EXPENSE	10.35

Applegate Valley Fire District Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
03/07/2025	AMAZON	Fittings	100646 · DRAFT SITE CONST & REPAIR	100.35
03/07/2025		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
03/07/2025		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
03/07/2025		Direct Deposit	100608 · Mileage	125.29
03/07/2025	VARIOUS EMPLOYEES	Direct Deposit	100520 · FICA	289.86
03/07/2025	VARIOUS EMPLOYEES	Direct Deposit	100520 · MEDICARE	692.09
03/07/2025		Direct Deposit	100506 · SHIFT SUPERVISOR #1	2,250.37
03/07/2025		Direct Deposit	100508 · SHIFT SUPERVISOR #3	2,493.43
03/07/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAC	40.00
03/07/2025			100525 · STAFF LENGTH OF SERVICE	7,500.00
03/07/2025		Direct Deposit	100510 · Fuels Reduction Specialist	720.00
03/07/2025		Direct Deposit	100510 · Fuels Reduction Specialist	1,600.00
03/07/2025		Direct Deposit	100518 · COVERAGE OVERTIME	36.63
03/07/2025		Direct Deposit	100518 · RE-IMBURSEABLE OVERTIME	262.53
03/07/2025		Direct Deposit	100518 · RE-IMBURSEABLE OVERTIME	516.50
03/07/2025	OREGON SAVINGS GROWTH PLAN	Direct Deposit	100522 · OREGON SAVINGS GROWTH PI	909.57
03/07/2025		Direct Deposit	100514 · Vehicle Stipend	550.00
03/07/2025		Direct Deposit	100531 · Shift Firefighter	2,163.83
03/07/2025		Direct Deposit	100531 · Shift Firefighter	2,086.09
03/07/2025		Direct Deposit	100532 · Fire Marshal	2,754.66
03/07/2025		Direct Deposit	100533 · Recruitment & Retent. Coord.	432.00
03/07/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/07/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/07/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/07/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/07/2025	HRA VEBA	Direct Deposit	100511 · HRA VEBA	991.76
03/08/2025	PILOT	FUEL C55	100644 · GAS	40.00
03/10/2025	STAMPS	Stamps	100605 · POSTAGE & FREIGHT	50.00
03/10/2025	FIRE PROTECTION PUBLICATIONS	Books	100610 · INSTRUCTION & TRAINING	288.00
03/10/2025	LEWIS POWER EQUIPMENT	Saw Chain, Grinding Wheel, Files	100690 · GRANT EXPENDITURES	171.98
03/11/2025	5.11 Tactical	Pants	100517 · UNIFORM ALLOWANCE	119.88
03/12/2025	PERS	Account# 2664	100513 · PERS	10,349.54
03/12/2025	WOLFARD, CHRISTOPHER R	Per Diem - Legislation Mtg	100608 · ADMINISTRATIVE EXPENSE	47.00
03/12/2025	HOME DEPOT	Frank Tank Cleaner	100646 · DRAFT SITE CONST & REPAIR	207.79
03/12/2025	HOME DEPOT	Wall Hooks	100648 · BLDG REPAIR & MAINTENANC	13.65
03/13/2025	OREGON FIRE CHIEFS' ASSOCIATION	Annual Dues	100606 · DUES & SUBSCRIPTIONS	120.00

Applegate Valley Fire District Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
03/13/2025	OREGON FIRE CHIEFS' ASSOCIATION	Annual Dues	100606 · DUES & SUBSCRIPTIONS	120.00
03/13/2025	OREGON FIRE CHIEFS' ASSOCIATION	OFCA Spring Conference	100608 · ADMINISTRATIVE EXPENSE	650.00
03/13/2025	EIO.com	Fuels Headset	100609 · FIRE PREVENTION	1,859.97
03/13/2025	AMAZON	Filters	100648 · BLDG REPAIR & MAINTENANC	82.28
03/14/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	314.36
03/16/2025	MICROSOFT	Email Exchange	100606 · DUES & SUBSCRIPTIONS	100.80
03/16/2025	AMAZON	Storage Racks	100648 · BLDG REPAIR & MAINTENANC	902.48
03/17/2025	Apple App Store	Video Editor	100606 · DUES & SUBSCRIPTIONS	76.99
03/17/2025	Apple App Store	Microsoft 365	100606 · DUES & SUBSCRIPTIONS	9.99
03/17/2025	Minuteman Press	Community Connect Postcards	100608 · ADMINISTRATIVE EXPENSE	87.85
03/17/2025	COSTCO	RVFC Mtg	100608 · ADMINISTRATIVE EXPENSE	67.94
03/17/2025	Hulu	Sta.51	100649 · TELEPHONE / INTERNET	82.99
03/18/2025	ALBERTSON'S	Kitchen Supplies	100602 · MISC. SUPPLIES	42.24
03/18/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	293.38
03/18/2025	AMAZON	Microphone System	100648 · BLDG REPAIR & MAINTENANC	189.99
03/19/2025	LEWIS POWER EQUIPMENT	Saw Maintenance	100609 · FIRE PREVENTION	321.28
03/20/2025	Mailchimp	Email Program	100606 · DUES & SUBSCRIPTIONS	13.00
03/20/2025	EXTREME TACTICAL DYNAMICS	Emergency Lights	100636 · FIRE EQUIPMENT	767.68
03/21/2025		Direct Deposit	100501 · FIRE CHIEF	4,494.00
03/21/2025		Direct Deposit	100502 · OPERATIONS CHIEF	3,630.37
03/21/2025		Direct Deposit	100503 · LOGISTICS CHIEF	3,018.23
03/21/2025		Direct Deposit	100504 · ADMIN CHIEF	3,111.58
03/21/2025		Direct Deposit	100507 · SHIFT SUPERVISOR #2	2,792.05
03/21/2025	PERS	Account# 2664	100513 · PERS	7,326.74
03/21/2025	Gotomeeting.com	Meeting Conference	100606 · DUES & SUBSCRIPTIONS	5.00
03/21/2025	ALBERTSON'S	Awards Banquet	100611 · VOLUNTEER PROGRAMS	269.81
03/21/2025		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
03/21/2025		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
03/21/2025	VARIOUS EMPLOYEES	Direct Deposit	100520 · FICA	386.10
03/21/2025	VARIOUS EMPLOYEES	Direct Deposit	100520 · MEDICARE	636.11
03/21/2025		Direct Deposit	100506 · SHIFT SUPERVISOR #1	2,250.37
03/21/2025		Direct Deposit	100508 · SHIFT SUPERVISOR #3	2,493.43
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAC	120.00
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAC	40.00
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAC	480.00
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAC	40.00

Applegate Valley Fire District Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAG	320.00
03/21/2025		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVERAG	40.00
03/21/2025		Direct Deposit	100510 · Fuels Reduction Specialist	900.00
03/21/2025		Direct Deposit	100510 · Fuels Reduction Specialist	1,400.00
03/21/2025		Direct Deposit	100518 · COVERAGE OVERTIME	161.15
03/21/2025		Direct Deposit	100518 · COVERAGE OVERTIME	251.58
03/21/2025		Direct Deposit	100518 · RE-IMBURSEABLE OVERTIME	1,033.00
03/21/2025	OREGON SAVINGS GROWHT PLAN	Direct Deposit	100522 · OREGON SAVINGS GROWTH PI	812.71
03/21/2025		Direct Deposit	100507 · FLSA OT SHIFT SUP #2	323.96
03/21/2025		Direct Deposit	100508 · FLSA OT SHIFT SUP #3	315.28
03/21/2025		Direct Deposit	100514 · Vehicle Stipend	550.00
03/21/2025		Direct Deposit	100531 · Shift Firefighter	2,437.39
03/21/2025		Direct Deposit	100531 · Shift Firefighter	2,349.85
03/21/2025		Direct Deposit	100532 · Fire Marshal	2,754.66
03/21/2025		Direct Deposit	100533 · Recruitment & Retent. Coord.	576.00
03/21/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/21/2025		Direct Deposit	100534 · EMS Grant Apprentice	2,121.08
03/21/2025		Direct Deposit	100534 · EMS Grant Apprentice	2,121.08
03/21/2025		Direct Deposit	100534 · EMS Grant Apprentice	1,883.08
03/21/2025	HRA VEBA	Direct Deposit	100511 · HRA VEBA	991.62
03/23/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	51.00
03/23/2025	AMAZON	Cleaning Supplies	100607 · LAUNDRY, CLEANING & TRASI	76.87
03/23/2025	Impact EMS Training	EMS Training	100610 · INSTRUCTION & TRAINING	100.00
03/24/2025	CASCADE FIRE EQUIPMENT CO	Boots	100517 · UNIFORM ALLOWANCE	335.00
03/24/2025	Southern Oregon Embroidery	Jackets	100517 · UNIFORM ALLOWANCE	336.00
03/24/2025	The Emblem Authority	Patch	100517 · UNIFORM ALLOWANCE	75.00
03/24/2025	Honeywell Intl. Fire/Video/Access	Station Alerting	100601 · RADIO REPAIR	1,068.00
03/24/2025	STAMPS	Stamps	100605 · POSTAGE & FREIGHT	50.00
03/24/2025	ROGUE VALLEY FIRE PREVENTION CO	Annual Dues	100606 · DUES & SUBSCRIPTIONS	250.00
03/24/2025	Carson	135 Gal HQ	100644 · GAS	529.38
03/24/2025	Carson	135 Gal HQ	100644 · DIESEL	446.14
03/24/2025	Carson	150 Gal Sta.51	100644 · DIESEL	504.61
03/24/2025	CASCADE FIRE EQUIPMENT CO	Adapter, Reducers	100646 · DRAFT SITE CONST & REPAIR	1,720.00
03/24/2025	McMASTER-CARR SUPPLY COMPANY	Screws	100646 · DRAFT SITE CONST & REPAIR	157.97
03/24/2025	GROVER ELECTRIC & PLUMBING SUPPI	Wiring	100648 · BLDG REPAIR & MAINTENANC	4.14
03/24/2025	CHARTER COMMUNICATIONS	HQ, ST 5, ST2	100649 · TELEPHONE / INTERNET	234.68

Applegate Valley Fire District Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
03/24/2025	Ziply Fiber		100649 · TELEPHONE / INTERNET	369.91
03/24/2025	Hunter Communications	Internet / Phone HQ, Sta.1	100649 · TELEPHONE / INTERNET	688.42
03/24/2025	HOME DEPOT	Pallet Jack Rental	100651 · EQUIPMENT RENTAL	74.75
03/24/2025	AMAZON	Tire Gauge	100660 · TOOLS	36.98
03/24/2025	Pomp's Tire Service, Inc	Tire Sensors	100660 · S53 - 2008 RAM PU	320.38
03/24/2025	Pomp's Tire Service, Inc	Tire Sensors	100660 · S55 - 2015 DODGE	320.38
03/24/2025	Local Government Law Group P.C.		100617 · District Attorney	4,278.00
03/25/2025	Fire Department Coffee	Coffee	100602 · MISC. SUPPLIES	125.98
03/25/2025	AMAZON	USB Cable	100660 · C55- 2018	39.28
03/26/2025	ACE HARDWARE	Chainsaw Cleaning Supplies	100609 · FIRE PREVENTION	94.68
03/26/2025	BANNERS ON THE CHEAP	Retractable Banner	100623 · Volunteer Recruitment & Retent.	115.24
03/26/2025	4Imprint	Logo Stickers	100623 · Volunteer Recruitment & Retent.	222.64
03/27/2025	AMAZON	Key Rings	100602 · MISC. SUPPLIES	12.34
03/27/2025	DON'S LOCK	Keys	100648 · BLDG REPAIR & MAINTENANC	17.50
03/27/2025	Hulu	Sta.51	100649 · TELEPHONE / INTERNET	82.99
03/27/2025	NAPA AUTO PARTS	Filter, Oil	100660 · C56 - 2011 Dodge	38.26
03/27/2025	AMAZON	Power Relay	100660 · C52 - 2023 Ram 2500	86.99
03/31/2025	SECRETARY OF STATE	Annual Report Fee	100608 · ADMINISTRATIVE EXPENSE	50.00
03/31/2025	BANK CHARGES	Service Charge	100608 · ADMINISTRATIVE EXPENSE	0.20
Mar 25				201,143.84

Applegate Valley Fire District

Balance Sheet

	Mar 31, 25	Feb 28, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100103 · CASH WITH TREASURER			
103.1 · GOVERNMENT POOL	2,357,593.35	2,514,550.47	-156,957.12
103.2 · CAPITAL PROJECTS FUND	549,981.45	547,825.18	2,156.27
103.5 · ROGUE CREDIT UNION	80,598.38	6,121.55	74,476.83
Total 100103 · CASH WITH TREASUR...	2,988,173.18	3,068,497.20	-80,324.02
Total Checking/Savings	2,988,173.18	3,068,497.20	-80,324.02
Other Current Assets			
100105 · PETTY CASH	228.47	275.47	-47.00
Total Other Current Assets	228.47	275.47	-47.00
Total Current Assets	2,988,401.65	3,068,772.67	-80,371.02
TOTAL ASSETS	2,988,401.65	3,068,772.67	-80,371.02
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
100261 · AVFD Master Card	11,540.06	15,502.73	-3,962.67
100262 · Rogue Credit Card	81.93		81.93
Total Credit Cards	11,621.99	15,502.73	-3,880.74
Other Current Liabilities			
2102 · Payroll Liabilities	1,883.83	1,249.27	634.56
Total Other Current Liabilities	1,883.83	1,249.27	634.56
Total Current Liabilities	13,505.82	16,752.00	-3,246.18
Total Liabilities	13,505.82	16,752.00	-3,246.18
Equity			
3000 · FUND BAL - GENERAL FUND	1,515,241.46	1,515,241.46	
3002 · FUND BAL -CAPITAL PROJECTS...	572,212.37	572,212.37	
3900 · RETAINED EARNINGS	508,460.77	508,460.77	
Net Income	378,981.23	456,106.07	-77,124.84
Total Equity	2,974,895.83	3,052,020.67	-77,124.84
TOTAL LIABILITIES & EQUITY	2,988,401.65	3,068,772.67	-80,371.02

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT #9
1095 UPPER APPLGATE ROAD
JACKSONVILLE, OR 97530

BALANCE SHEET
March 31, 2025

	ACCT.#	2/28/2025	DEPOSITS	WITHDRAWS	3/31/2025	
GENERAL POOL ACCOUNT	100103.1	2,514,550.47	53,043.08	210,000.20	2,357,593.35	
CAPITAL PROJECTS ACCOUNT	100103.2	547,825.18	2,156.27	0.00	549,981.45	
ROGUE CREDIT UNION	100103.4	6,121.55	279,124.10	204,647.27	80,598.38	
PETTY CASH	100105	275.47	0.00	47.00	228.47	
TOTAL CHECKING/SAVINGS		3,068,772.67	334,323.45	414,694.47	2,988,401.65	
TOTAL ASSETS						2,988,401.65
LIABILITIES						
CREDIT CARDS PAYABLE	100260				11,621.99	
PAYROLL WITHHOLDING	100315				0.00	
PAYROLL LIABILITIES					1,883.83	
TOTAL LIABILITIES					13,505.82	
EQUITY						
GENERAL FUND					2,023,702.23	
CAPITAL PROJECTS FUND					572,212.37	
Net Income					378,981.23	
TOTAL EQUITY					2,974,895.83	
TOTAL LIABILITIES & EQUITY						2,988,401.65

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLEGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
March 31, 2025
75% OF THE BUDGET YEAR IS OVER
98% OF THE BUDGETED REVENUE HAS BEEN RECEIVED
50% OF THE BUDGET HAS BEEN SPENT

RESOURCES	Account Number	Annual Budget	Current Month	Year To Date	% of Budget	Remaining Balance
Current Tax Jackson Co.	100401	1,737,890.00	38,156.71	1,681,321.11	96.74	56,568.89
Delinquent Tax Jackson Co.	100402	43,250.00	1,391.16	33,693.89	77.90	9,556.11
Current Tax Josephine Co.	100405	243,110.00	3,701.52	231,281.38	95.13	11,828.62
Delinquent Tax Josephine Co.	100406	8,750.00	277.30	6,126.81	70.02	2,623.19
Total Taxes		2,033,000.00	43,526.69	1,952,423.19	96.04	80,576.81
Net Working Capital		1,919,400.00		2,042,292.54	106.40	-122,892.54
Fire Suppression Fees	100421	5,000.00	0.00	83,658.81	1,673.18	-78,658.81
Response Billing	100422	0.00	0.00	3,261.98	3,261.98	-3,261.98
Transfer from Capital	100440	0.00	0.00	0.00	0.00	0.00
Donations	100441	10,000.00	100.00	10,525.34	105.25	-525.34
Grants	100445.1	451,000.00	67,421.31	393,177.79	87.18	57,822.21
Landowner Contributions	100446	0.00	0.00	0.00	0.00	0.00
Interest Earned	100450	60,000.00	9,519.89	79,053.91	131.76	-19,053.91
Misc. Income	100471	10,000.00	1,994.84	15,368.90	153.69	-5,368.90
Rents	100471.2	8,400.00	-700.00	4,250.00	50.60	4,150.00
Sale of Assets	100484	0.00	0.00	0.00	0.00	0.00
Total Other Resources		544,400.00	78,336.04	589,296.73	108.25	-167,789.27
TOTAL RESOURCES		2,577,400.00	121,862.73	2,541,719.92	98.62	-87,212.46

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
March 31, 2025

GENERAL FUND

	Account Number	Annual Budget	Current Month	Year To Date	% Of Budget	Remaining Balance
Fire Chief	100501	117,000.00	8,988.00	85,386.00	72.98	31,614.00
Operations Chief	100502	92,500.00	7,260.74	64,475.67	69.70	28,024.33
Logistics Chief	100503	78,000.00	6,036.46	56,712.52	72.71	21,287.48
Administration Chief	100504	81,000.00	6,223.16	59,120.02	72.99	21,879.98
Seasonal Firefighters	100505	140,000.00	0.00	113,737.50	81.24	26,262.50
Shift Personnel #1	100506	64,000.00	4,500.74	44,463.90	69.47	19,536.10
Shift Personnel #2	100507	71,000.00	5,677.66	51,169.46	72.07	19,830.54
Shift Personnel #3	100508	69,000.00	5,302.14	49,585.13	71.86	19,414.87
Extra Staff/Shift Coverage	100509	20,000.00	1,080.00	10,845.00	54.23	9,155.00
Fuels Reduction Specialist	100510	83,000.00	4,620.00	29,269.00	35.26	53,731.00
HRA VEBA	100511	24,000.00	1,983.38	17,708.75	73.79	6,291.25
Medical Insurance	100512	350,000.00	30,441.75	272,034.69	77.72	77,965.31
PERS	100513	275,000.00	17,676.28	210,772.56	76.64	64,227.44
Vehicle Stipend	100514	5,500.00	1,100.00			
Workers Comp. Insurance	100515	40,000.00	0.00	66,812.91	167.03	-26,812.91
Unemployment	100516	8,000.00	0.00	1,246.78	15.58	6,753.22
Uniform Allowance	100517	20,000.00	6,466.11	16,539.76	82.70	3,460.24
Coverage Overtime	100518.1	30,000.00	711.89	32,943.33	109.81	-2,943.33
Reimbursable Overtime	100518.2	60,000.00	1,549.50	93,839.67	156.40	-33,839.67
Payroll Taxes (FICA & Medicare)	100520	40,000.00	2,004.16	30,390.82	75.98	9,609.18
Oregon Growth Plan	100521.1	18,500.00	1,722.28	15,952.53	86.23	2,547.47
Length of Service	100525	8,500.00	7,500.00	8,500.00	100.00	0.00
Benefit Sell Back	100528	4,000.00	0.00	3,672.20	91.81	327.80
OSFM Firefighters	100531	118,000.00	9,037.16	82,489.05	69.91	35,510.95
OSFM Fire Marshal	100532	69,000.00	5,509.32	51,842.70	75.13	17,157.30
Recruitment & Retention Coord.	100533	25,000.00	1,008.00	16,548.00	66.19	8,452.00
EMS Grant Apprentice	100534	200,000.00	15,540.64	150,567.92	75.28	49,432.08
Medical Reimbursement	100599	5,000.00	0.00	2,471.00	49.42	2,529.00
TOTAL PERSONNEL SERVICES		2,116,000.00	151,939.37	1,639,096.87	77.46	476,903.13

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
March 31, 2025

GENERAL FUND

	Account Number	Annual Budget	Current Month	Year To Date	% Of Budget	Remaining Balance
MATERIAL & SERVICES						
Technical Rescue Equipment	100600	5,100.00	0.00	4,769.52	93.52	330.48
Radio Repair & Maint.	100601	7,500.00	1,068.00	5,110.34	68.14	2,389.66
Miscellaneous Supplies	100602	9,500.00	214.41	5,075.65	53.43	4,424.35
Medical Supplies	100603	20,000.00	0.00	8,381.74	41.91	11,618.26
Office Supplies	100604	3,500.00	267.18	3,297.67	94.22	202.33
Postage & Freight	100605	4,000.00	119.99	1,613.26	40.33	2,386.74
Dues & Subscriptions	100606	7,500.00	773.75	7,094.15	94.59	405.85
Laundry, Cleaning & Trash	100607	12,000.00	1,137.46	10,095.91	84.13	1,904.09
Administrative Expenses	100608	20,000.00	1,144.03	8,772.49	43.86	11,227.51
Reimbursable Fire Expenses	100608.2	5,000.00	0.00	1,858.91	37.18	3,141.09
Fire Prevention	100609	10,000.00	3,700.93	11,201.32	112.01	-1,201.32
Instruction & Training	100610	20,000.00	218.00	10,114.68	50.57	9,885.32
Volunteer Programs	100611	40,000.00	269.81	1,455.34	3.64	38,544.66
EMT Physician Advisor	100613	2,200.00	0.00	1,875.00	85.23	325.00
Dispatch Service - ECSO	100615	55,000.00	0.00	41,254.03	75.01	13,745.97
Professional Fees	100617	24,000.00	0.00	55,103.55	355.40	-61,295.62
Board Attorney	100617		0.00	0.00		
District Attorney	100617		4,278.00	30,192.07		
Elections & Legal Publication	100618	2,500.00	0.00	0.00	0.00	2,500.00
District Insurance- General	100619	60,000.00	238.62	53,726.34	89.54	6,273.66
Health and Wellness	100621	16,500.00	0.00	10,187.55	61.74	6,312.45
Office Equipment/Furnishings	100622	10,000.00	0.00	2,556.58	25.57	7,443.42
Vol. Recruitment & Retention	100623	8,000.00	337.88	1,026.09	12.83	6,973.91
Board Training	100627	5,000.00	0.00	0.00	0.00	5,000.00
Information Technology	100628	30,000.00	908.35	28,182.95	93.94	1,817.05
Fire Equipment	100636	25,000.00	1,091.90	15,533.35	62.13	9,466.65
PPE	100637	28,000.00	12,820.54	23,358.19	83.42	4,641.81
Vehicle Gas & Oil	100644	50,000.00	2,621.21	32,497.50	65.00	17,502.50
Electricity	100645	38,000.00	4,734.75	27,306.63	71.86	10,693.37
Draft Site Const. & Repair	100646	5,000.00	3,152.24	8,400.54	168.01	-3,400.54
Grounds Maintenance	100647	12,000.00	32.39	13,663.68	113.86	-1,663.68
Building Repair & Maint.	100648	30,000.00	1,462.54	17,339.42	57.80	12,660.58
Telephone	100649	30,000.00	3,390.33	17,474.10	58.25	12,525.90
Equipment Rental	100651	1,000.00	74.75	74.75	7.48	925.25
Equipment Repair & Maint.	100660	58,000.00	4,232.03	49,265.81	84.94	8,734.19
Equipment Testing & Certification	100661	17,500.00	680.00	10,274.22	58.71	7,225.78
College/Student Program	100670	40,000.00	0.00	8,889.99	22.22	31,110.01
Grant Expenditures	100690	0.00	235.38	4,480.25	0.00	-4,480.25
TOTAL MATERIALS & SERVICES		711,800.00	49,204.47	501,311.50	70.43	210,488.50

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
March 31, 2025

GENERAL FUND

	Account Number	Annual Budget	Current Month	Year To Date	% Of Budget	Remaining Balance
CAPITAL OUTLAY						
Station Construction Projects	100711	20,000.00	0.00	20,000.00	0.00	0.00
Office Machines	100735	5,500.00	0.00	5,494.76	99.90	5.24
New Fire Equipment	100736	14,000.00	0.00	0.00	0.00	14,000.00
Equipment Acquisition	100738	130,000.00	0.00	77,791.05	59.84	52,208.95
Capital Grant Expenditures	100740	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY		169,500.00	0.00	103,285.81	60.94	66,214.19
Contingency	100795	190,000.00	0.00	5,500.00	2.89	184,500.00
Transfers to Capital Projects Fun	100805	0.00	0.00	0.00	0.00	0.00
Unappropriated Ending Balance		1,315,000.00	0.00	0.00	0.00	1,315,000.00
TOTAL REQUIREMENTS		4,502,300.00	201,143.84	2,243,694.18	49.83	2,253,105.82
TOTAL RESOURCES			121,862.73	2,541,719.92		
TOTAL REQUIREMENTS			-201,143.84	-2,243,694.18		
ENDING FUND BALANCE			-79,281.11	298,025.74		
Beginning Fund Balance		2,042,292.54	6/30/2024			
Excess Rev/Exp		298,025.74				
Ending Fund Balance		2,340,318.28				

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLEGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
March 31, 2025

CAPITAL PROJECTS FUND

	Account Number	ANNUAL BUDGET	CURRENT MONTH	YEAR-TO DATE	%-OF BUDGET	REMAINING BALANCE
RESOURCES						
NET WORKING CAPITAL		526,000.00				
TRANSFER FROM GENERAL	240441	0.00	0.00	0.00	0.00	0.00
INTEREST	200450	20,000.00	2156.27	20,141.08	100.71	-141.08
TOTAL RESOURCES		20,000.00	2,156.27	20,141.08	100.71	-141.08
REQUIREMENTS						
PROJECT PURCHASE	240760	0.00	0.00	0.00	0.00	0.00
TRANSFER TO GENERAL	100440	0.00	0.00	0.00	0.00	0.00
BANK SERVICE CHARGE	200201	0	0.00	0.00	0.00	0.00
TOTAL REQUIREMENTS		0.00	0.00	0.00	0.00	0.00
TOTAL RESOURCES		20,000.00	2,156.27	20,141.08		
TOTAL REQUIREMENTS		0.00	0.00	0.00		
RESERVE FOR FUTURE EXPENDITURES		20,000.00	2,156.27	20,141.08		
Beginning Fund Balance	3002	529,839.02	6/30/2024			
RESERVED FOR FUTURE EXP		20,141.08				
Ending Fund Balance		549,980.10				



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

Fire Chief's Report

March 2025

- Type 3 Engine
- 2025 Oregon Legislative Session
 - SDAO Legislator Meet & Greet March 12th.
 - See SDAO Legislative Update from April 4, 2025 (attached)
- ISO Review
- Water Tanks at Stations 52, 53, 57, & 55
- Water Tender Project
- Radio Infrastructure Project
- 2025/26 Budget Prep
- Grant Requests Awaiting Decisions
 - AFG
 - \$50k for FF Training, PPE, and Portable Radios
 - \$900k for two Type 1 Engines
 - Re-Oregon Planning, Infrastructure, & Economic Revitalization (PIER)
 - ~~\$1.05M for Firefighter Positions through FY 2027/2028~~
 - ~~2 current positions + 1 more~~ DENIED
 - \$600K for Station 51 Expansion
 - \$578K for Mulchers and Fuels Work
 - OSFM Hazardous Materials Emergency Preparedness grant
 - \$109k for SCBAs, Bottles, and Masks
 - Arthur Dubs Foundation
 - \$25k for a small pickup for our Student/Apprentice Programs
- Cost Recovery Billing



LEGISLATIVE UPDATE

On Friday, April 4th, the SDAO Legislative Committee convened to discuss the current legislative session and review significant bills affecting special districts. This session has seen the introduction of over 3,500 bills.

Important Deadlines:

- **April 9th**: First chamber deadline for policy bills.
- **May 9th**: Deadline to post for a work session.
- **May 23rd**: Deadline for a second work session.

The committee received updates on several bills and issues which are briefly summarized below. We will continue to keep you updated on the status of these bills as the session progresses.

House Bill 2096 recently had a public hearing and is still alive. This bill focuses on the process by which former owners of real property, deeded to the county due to delinquent property taxes, can claim the surplus value after the property has been sold by the county. It aims to ensure that former property owners receive any excess funds from the sale, rather than the county retaining them. It could become a big issue in certain counties

House Bills 2321, 2333, 2334, and 2335 would have established a taskforce on the impacts of Ballot Measures 5 and 50. These bills will likely not advance but this issue will continue to be looked at in the next session.

House Bill 2688 focuses on applying the prevailing rate of wage to certain off-site custom work. Specifically, it covers work that is fabricated, assembled, or produced according to specifications for a particular public works project. This bill was passed out of committee with amendments and referred to Ways and Means.

House Bill 2746A requires employers and employment agencies to include certain wage and benefit information in job postings for job, promotion and transfer opportunities. This bill has been passed with amendments and referred to Ways and Means.

House Bill 2927 would permit the Oregon Government Ethics Commission to extend investigations into alleged ethics law or lobbying violations by up to 60 days. This bill has had one hearing and is still active.

House Bill 2928 proposes to remove the prohibition on offering gifts exceeding \$50 per calendar year to public officials, candidates, or their relatives or household members. This bill has had one hearing and is still active.

House Bill 2930 extends conflict of interest rules to include household members of public officials. This means public officials must disclose any financial interests held by those they live with to ensure transparency and prevent ethical conflicts. This bill was passed out of committee and is headed to the House for a vote.

House Bill 2944 would permit labor organizations to file civil actions against public employers for failing to provide timely information regarding public employees. It directs the Employment Relations Board to impose civil penalties on public employers that do not comply with certain requirements under the Public Employee Collective Bargaining Act. A work session was held on April 7th.

House Bill 3103A directs the State Forester to determine the available state forestland, establish sustainable harvest levels for harvesting timber on state forestland and manage available state forestland. This bill was passed with amendments out of committee and has been referred to Ways and Means. SDAO is in support of this bill.

House Bills 3163, 3249 and 3287 relate to property taxes for senior citizens. Each bill has had a public hearing but have no other hearings or work sessions scheduled. There is also discussion of sending this issue to the voters.

House Bill 3187 proposes to clarify the meaning of "because of age" for purposes of employment discrimination law. It includes factors such as salary, length of employment service, and retirement or pension eligibility. This bill had a work session on April 7th.

House Bill 3518 proposes to increase the county recording fee that is credited to the County Assessment and Taxation Fund. Additionally, a set percentage of all property tax moneys, excluding bond levies, would be deposited into the same fund. SDAO has submitted testimony in opposition to this bill. [SDAO Testimony](#).

House Bill 3638 aims to extend the time frame for filing written grievances against governing bodies for violations related to executive sessions. Specifically, it allows individuals to file grievances within one year of the alleged violation, rather than the previous 30-day limit. A public hearing was held on April 2nd. SDAO is opposed to this bill.

House Bill 3883 would mandate that public bodies provide a period for public comments at the start of each public meeting. It has been referred to the Rules Committee and will be heard on April 14th.

House Bill 3887 defines "work sessions" for the purposes of public meetings and mandates that public bodies provide time for public comment at meetings where they will take a vote. It requires governing bodies to give notice of the public comment period if a vote is to be taken. This has been referred to the Rules Committee and will be heard on April 14th.

House Bills 3940 and 3947 focus on raising additional revenue for wildfire prevention and response. Both bills passed out of committee and have been sent to the Revenue Committee for further consideration.

Senate Bill 60 has died. This bill would have exempted claims based on conduct that constitutes child abuse, or conduct that knowingly allows, permits, or encourages child abuse, from the notice requirement of the Oregon Tort Claims Act. Additionally, it would have revived certain causes of action that were previously barred due to the notice requirement or statute of limitations.

Senate Bill 65 would have allowed individuals who have been deprived of rights, privileges, or immunities secured by the Oregon Constitution or state laws by someone acting under color of law to bring a civil action for economic and noneconomic damages and for injunctive or other equitable relief. This bill has died.

Senate Bill 179A is a priority bill for SDAO. This bill aims to make permanent the temporary changes to landowner recreational immunity laws that were enacted in 2024. With the help of our members reaching out to legislators, we were able to help get this bill passed unanimously in the Senate 30-0. The bill is now on its way to the House.

Senate Bill 387 proposes to grant higher property tax exemptions for disabled veterans and their surviving spouses. This bill had a public hearing in January and has been referred to the Finance and Revenue Committee. The next public hearing is scheduled for April 9th.

Senate Bill 473 creates the crime of threatening a public official. This has been passed out committee with amendments.

Senate Bill 588A focuses on PERS disability for police officers and firefighters. The bill proposes several key changes including a disability definition, PTSD recognition, hearing requirements, and income allowance. This bill's amendments were adopted, and SDAO feels like the agreement should be a good solution. This bill was passed unanimously in the Senate.

Senate Bill 751 focuses on the retirement benefits of public safety workers, specifically police officers and firefighters. The bill directs the Public Employees Retirement Board to establish definitions of "police officer" and "firefighter" for the sole purpose of determining which PERS members are entitled to increased benefits. This is a very costly bill and has instead been adopted as SB 751-2 and turned into a taskforce.

Senate Bill 916A addresses unemployment insurance benefits for employees who are unemployed due to a labor dispute. The bill stipulates that individuals who are otherwise eligible for unemployment insurance benefits will not be disqualified for any week during which their unemployment is due to an active labor dispute at their place of employment. This bill has passed the Senate in a 16-12 vote and will go to the House.

Senate Bill 1108 would require employers to allow employees to take up to four hours of blood donation leave per calendar year without the loss of time, pay or benefits. It was passed out of committee with amendments to allow the use of sick leave for purposes of the bill.

Transportation Package: The Oregon Transportation Reinvestment Package was recently unveiled and includes a long list of proposed taxes. More details can be found in this [Oregonian article](#).



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

Deputy Chief's Report

March 2025

Monthly Statistics

- 65 Incidents
- 4 Overlapping Incidents, 6.15% of total incidents
- 10 Mutual/Auto Aid Incidents; 15.38% of total incidents
- See attached report

Notable Events

- MVC (motorcyclist) with driver over embankment near Applegate Dam; utilized new hasty pack for rope rescue.
- Three personnel attended the State of Jefferson EMS conference in Ashland.
- Hosted an in-hose Driver course with 9 personnel.
- Received 13 applications for Season Firefighter; 12 have been invited to an interview on April 21-22, 2025.

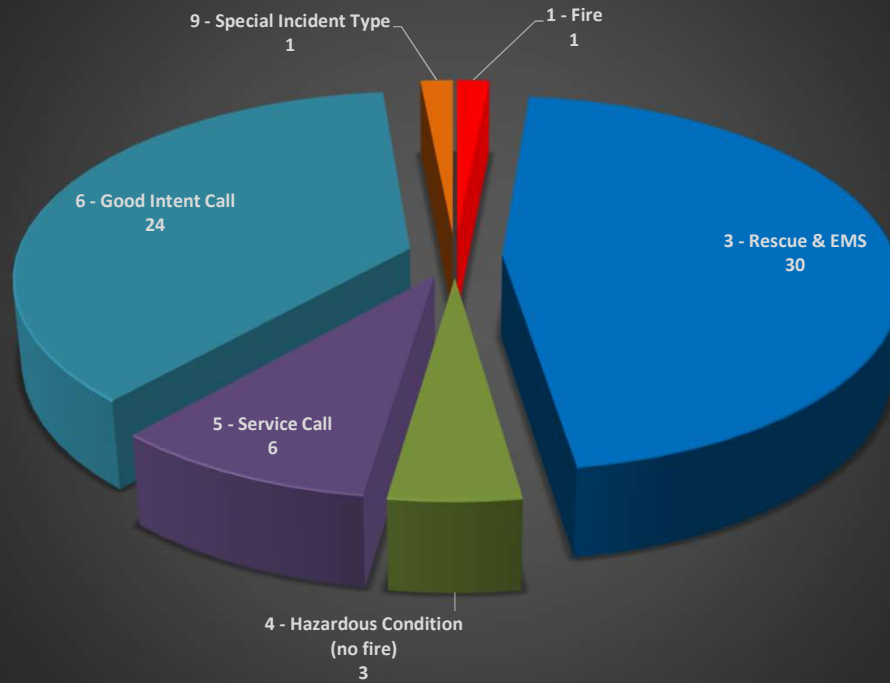
Summary of Activities

- Received another round of uniforms for apprentices, students, and active volunteers.
- Working with The Emblem Authority on a sample patch.
- Working with a vendor for imaging the new Type 3 engine.
- Participated in the Oregon State Fire Marshal Incident Management Team conference in Sun River.
- Created a working project list to track progress on various projects throughout the district.
- Created six new operational policies for personal appearance, training, uniforms, incident reporting, mandatory training requirements, and training announcements/request forms.

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Alarm Statistics - March 2025

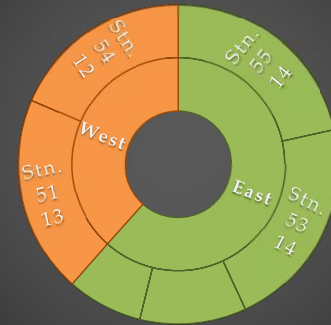
Incidents by Type



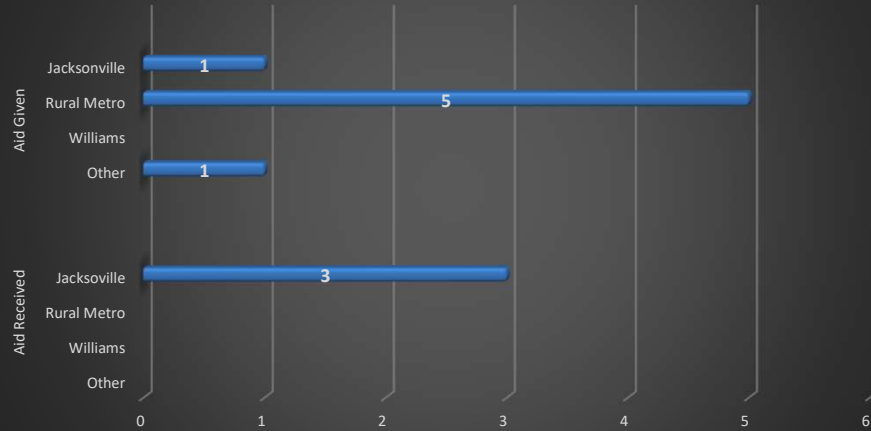
Incidents by Shift



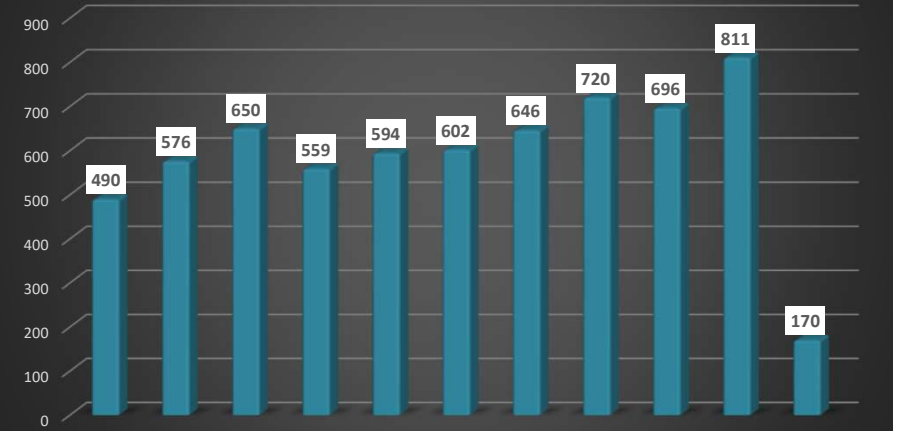
Incident Count by Station and Fire Zone



Monthly Mutual Aid



Number of Incidents by Year





APPLEGATE FIRE DISTRICT

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Maintenance Officer's Report

March 2025

- Equipment
 - Serviced E54, WT53, S58, New type III.
 - E54 pump tested.
 - Replaced fuel lift pump on WT53, had rough Idle.
 - HB55. Replaced broken fitting for water tank. Tank fill had corroded barb fitting.
 - All other repairs minor.
 - Made an inventory list with Caption Kuntz assistance. Ordered majority of equipment needed for New Type III.
- Facilities and Grounds
 - Repaired gate at station 57.
 - Replaced stove hood light, fixture was damaged by leaking hood. Inspected hood system unable to find leak may have been from snow and ice getting under flashing. No water after rain storm under observation.
 - Moved SCBA compressor from station to shop.

Other - attended EMS conference two days.



APPLEGATE FIRE DISTRICT

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Fire Marshal's Report

February 2025

- Home Defensible Space Assessments – 5
- Construction Permit (Fire Safety) Inspections
 - February 2024 – 5
 - Initial Dwellings – 0
 - Replacement Dwellings – 0
 - Agricultural Buildings – 5
 - Shops/Garages – 0
 - Other – 0
 - Year to Date – 14
- Business Inspections - 0
- Pre-Incident Plans - 0
- Prevention & Public Education
 - All Things Fire Fair
 - Wagon Trail Drive Firewise project.
 - 2025 Northwest Youth Corps

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APPLEGATE FIRE DISTRICT

Board of Directors Agenda Item

Date April 9, 2025

To: Board of Directors

From: Chief Wolfard

Agenda Subject: Initiating Discussions with Williams Board of Directors

Overview of Agenda Subject:

Staff is requesting permission to reach out to the Williams Fire Board of Directors to schedule a joint (Applegate/Williams) work session or board meeting to discuss ideas revolving around unifying efforts through an expanded Intergovernmental Agreement (IGA) or Shared Services Agreement.

Agenda Subject Brief Background:

- Williams has been without a Fire Chief for over a year and have gone through several failed recruitment attempts to fill the position.
- Williams and Applegate currently have a limited IGA in which Applegate assists Williams, when requested, with administrative and leadership functions. This agreement expires June 30, 2025.
- The Williams Board had previously shown interest in discussions should the latest recruitment attempt fail, which has happened.

Recommendation- (What is the recommended outcome of the Agenda Subject):

Staff recommends the Board direct Chief Wolfard to reach out to the Williams Board of Directors to schedule either joint Work Session or Board Meeting to discuss the various options. Staff also recommends inquiring with SDAO or another neutral third party to facilitate the discussion.

Agenda Subject Supporting Documentation/Attachments (specific reference documents):

- "DRAFT Consolidation Discussion"

Consolidation Discussion

When two fire districts, such as Applegate Fire District (Applegate) and Williams Fire District (Williams), explore unifying efforts, they usually choose to either consolidate operations while remaining distinct entities or merge into a single district. Here's a breakdown of each approach:

Consolidation of Operations (Shared Services Model)

In a consolidation scenario, Applegate and Williams would remain separate legal entities but operate under a shared management structure, with Applegate serving as the primary managing district. This arrangement would involve:

- **Independent Governance but Coordinated Leadership:** Each district would maintain its board and budget, with Applegate providing leadership and oversight. Williams would contract with Applegate for various services and support.
- **Shared Administration and Resources:** Applegate would likely manage administrative functions for both districts, such as personnel, finance, training, and maintenance. Firefighters and resources could be shared to optimize staffing and equipment use, particularly during peak seasons or major incidents.
- **Distinct Service Areas:** While operationally aligned, each district would retain its geographic service area, name, and identity. However, strategic response plans could allow seamless cross district responses.
- **Tax Structure Remains Separate:** Both districts would maintain their own tax rates and financial independence, which can be favorable if there are significant differences in revenue needs or taxpayer preferences between the two areas.
- **Formal Agreement for Coordination:** A consolidation would rely on an intergovernmental agreement or contract outlining Applegate's management role, cost sharing arrangements, and specific responsibilities for emergency response, equipment use, and personnel deployment.
- **Consolidation is scalable, easily ended or reversed, a simpler process than a merger, and may be used as a step towards a full merger.**

Merging Districts (Single District Model)

In a merger, Applegate would become the "surviving" district, effectively absorbing Williams. The outcome would be a single, unified fire district with one administration, one governing board, and consolidated resources, staff, and operations. This approach would entail:

- **Single Governance and Budget:** A single board would govern the entire service area under one budget. Financial and operational decisions would be streamlined.
- **Unified Resources and Operations:** All assets, personnel, equipment, and stations from Applegate and Williams would be integrated under management. This could improve efficiency by pooling resources and standardizing training and protocols.
- **Simplified Service Boundaries:** The combined territory of both districts would be served as one contiguous jurisdiction, reducing overlap and potentially improving response times.
- **Merging could be accomplished in a couple different ways:**
 - **Scenario A:** With the approval of the Williams board and voters, and the Applegate board, dissolving the Williams Fire District and annexing the area into the Applegate Fire District. This would bring the tax rate for the current Williams properties up to the Applegate tax rate.
 - **Scenario B:** With the approval of the boards and voters of both districts, dissolve both districts and reestablish the entire area as a new district with a new permanent tax rate.

Consolidation Discussion

- Regardless of the scenario, Williams's tax rate, through approval of the voters, would likely need to be brought in line with Applegate's.
- Single Identity and Legal Entity: The merged district would operate under the Applegate name and branding, creating a singular public identity and simplifying public communication.

Key Considerations

- Control and Autonomy: In a consolidation, both districts retain some autonomy while benefiting from shared management and resources, whereas in a merger, Williams would more or less relinquish control to Applegate.
- Legal and Logistical Complexity: Consolidating operations would only need board agreements and legal contracts, whereas merging would require approval from both governing bodies as well as at least the Williams' voters and possibly Applegate voters as well.
- While consolidations and mergers can lead to efficiencies and some cost savings in certain areas, history has shown that these scenarios generally do not lead to significantly reduced costs overall. In both scenarios, the goal should be to improve service delivery, reliability, and resource utilization.
- A consolidation is often preferred when each district has distinct financial or community needs but still desires operational integration, while a merger may be more suitable if long-term reliability and uniform governance are priorities.
- Consolidation of Operations (Shared Services Model) is often used as a pathway towards a merger.

The following outlines a potential collaborative IGA, following the Consolidation or Shared Services Model, whereby Applegate would provide professional management services to Williams. This partnership would enable Williams to benefit from Applegate's executive oversight without shifting accountability to Applegate.

Key Provisions:

- Fire Chief and Administrative Services: Applegate would provide Fire Chief services to manage Williams' daily operations, personnel, financial administration, technology management, and community engagement, while the Williams Board retains control over policies and fiscal matters.
- Financial Management: Applegate would manage payroll, accounts payable, budgeting, financial reporting, and audit preparation, supporting efficient and accurate financial operations for Williams.
- Technology and Training: Applegate would oversee Williams' technology infrastructure and provide a training plan to ensure all personnel meet required compliance standards.
- Cost Structure: Williams will pay Applegate \$xx,xxx per month for the remainder of the fiscal year, with an x% annual increase. Williams would also provide necessary office resources and maintain its own database for financial data.
- Quality Assurance and Liability: Both parties would agree to address service quality promptly and cooperate in resolving issues. Each party would indemnify the other for liabilities not resulting from their direct actions.
- Duration, Termination and Evaluation: The agreement would be for 5 years, include provisions for termination with notice, default remedies, and continued evaluation of the services, with an option for future merger discussions.
- The IGA would formalize a strategic partnership that enhances operational efficiency, service quality, and financial oversight for Williams, allowing both districts to better serve their communities.