

APPLEGATE VALLEY RFPD #9 BOARD OF DIRECTORS MEETING MINUTES

March 18, 2026

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.

TIME: 4:00 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Secretary/Treasurer Mike Blaschka, Director Jeff Hoxsey, Director Larry Hunt

ABSENT:

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*)

3.0 SPEAKERS AND GUEST

Megan Howell, Becky Maddox, Valerie Powell, Heather Glass, Brian Barton, Bill Ertel

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the February 18, 2026 Board meeting were reviewed and approved as written.

- **MOTION:** Rob Underwood moved to approve the February 18, 2026 Board minutes as written. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

5.0 FISCAL REPORT

Disbursement Voucher:

No noted concern.

- **MOTION:** Rob Underwood moved to approve the February 2026 expenditures as presented in the amount \$235,496.36. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

The Financial Report review:

- **MOTION: Rob Underwood moved to accept the February 2026 financials as presented. Larry Hunt seconded the motion.**

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

6.0 FIRE CHIEF'S REPORT

Chief Wolfard drafted an RFP for a project manager and sent it to legal counsel for review. Pier is assisting with the environmental review mapping for the fuels project on Humbug Creek. Delivery of the two Ford Rangers will be in May.

Deputy Chief Report

Chief Blakely reviewed the dashboard stats. Chief Blakely has completed an onboarding academy with the 2 temporary shift officers and firefighter position.

Maintenance Officer Report

Chief Wolfard highlighted the tank repair to WT53. HVAC system has failed and will be getting replaced.

7.0 OLD BUSINESS

Emergency Resource Protection Program

The draft ordinances were released in the newsletter.

Williams Executive Services

Chief Wolfard presented the Williams Executive Services with the changes that were made at the Williams Board meeting.

- **MOTION: Rob Underwood moved to approve the MOU with Williams Fire for Executive Services as presented. Mike Blaschka seconded the motion.**

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

Strategic Plan

No update.

Policy to Advocate with Legislators - 1st Reading

The 1st reading of the policy to advocate with legislators was presented.

- **MOTION: Rob Underwood moved to approve the first reading of Policy to Advocate with Legislators as presented. Julie Barry seconded the motion.**

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

8.0 NEW BUSINESS

Appoint Budget Member

Megan Howell, Becky Maddox, Kris Ettner and Valerie Powell inquired about being appointed to the budget committee.

- **MOTION:** Rob Underwood moved to appoint Megan Howell, Becky Maddox and Valerie Powell to the Budget Committee. Larry Hunt seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

Executive Service Differential Discussion

Rob Underwood recommended a temporary differential pay for Chief Wolfard and Chief Blakely and a staff vehicle for Chief Jackson for taking on executive services to Williams Fire District. Chief Blakely would rather see the money spent on programs or projects. Heather Glass suggested bonus pay. Larry Hunt expressed in favor of compensation and staff vehicle as this is like taking on a second job. The Board tabled to subject to discuss further at next month's meeting.

Resolution to Transfer from Contingency

Chief Jackson presented Resolution 2025/2026-5 to Transfer from Contingency. This transfer will balance out line items that have overspent or that we foresee we be overspent.

- **MOTION:** Rob Underwood moved to approve Resolution 2025/2026-5 to Transfer from Contingency. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

Station 53 Door Upgrade to Increase Visibility / Safety

Rob Underwood inquired if adding a section of glass to the bay doors could be budgeted. Rob expressed that it shows the public the station is open. Chief Wolfard stated that it is a low priority.

9.0 ANNOUNCEMENT

- Neighborhood Fireside Chat March 26th
- Pancake Breakfast April 25th

10.0 ITEMS TO BE ON NEXT AGENDA

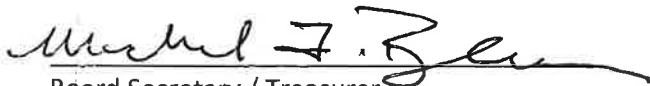
11.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 5:56 pm.

The next scheduled regular Board meeting will be held Wednesday April 15 @ 4 pm. Training Building
1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:


Board Secretary / Treasurer


Date