

APPLEGATE VALLEY RFPD #9 BOARD OF DIRECTORS MEETING MINUTES

April 15, 2026

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.

TIME: 4:01 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Secretary/Treasurer Mike Blaschka, Director Jeff Hoxsey, Director Larry Hunt

ABSENT:

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*), Rachael Couch (*Admin Asst.*)

3.0 BUDGET COMMITTEE MEETING

The Board meeting was recessed at 4:02 pm to enter into the Budget Committee meeting. The Board meeting reconvened at 5:03 pm

4.0 SPEAKERS AND GUEST

none

5.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the March 18, 2026 Board meeting were reviewed and approved as written.

→ **MOTION:** Rob Underwood moved to approve the March 18, 2026 Board minutes as written. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

6.0 FISCAL REPORT

Disbursement Voucher:

ECSSO is paying the power bill at Station 54.

→ **MOTION:** Rob Underwood moved to approve the March 2026 expenditures as presented in the amount \$218,168.76. Larry Hunt seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

The Financial Report review:

Rob inquired about the internal control process.

- **MOTION: Rob Underwood moved to accept the March 2026 financials as presented. Julie Barry seconded the motion.**

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

7.0 FIRE CHIEF'S REPORT

Chief Wolfard highlighted that the Fire & Vine event will be used to raise money for wildland PPE and line packs.

One of the remote control masticators has arrived.

The Ford Rangers are delayed.

Deputy Chief Report

Chief Blakely submitted the documents to Department of Revenue for the annexation. 58 properties were submitted, 19 were denied and 39 were approved. Applegate had 10 students graduate from the Firefighter 1 academy. Chief Blakely went over last month's incident stats.

Maintenance Officer Report

Chief Turnbull is working on completing the build of the water tender.

8.0 OLD BUSINESS

Emergency Resource Protection Program

Since the newsletter has been issued, Chief has only heard a little feedback on the draft ordinances.

Strategic Plan

Chief Wolfard has been submitting data for the regional study.

Policy to Advocate with Legislators - 2nd Reading

The 2nd reading of the policy to advocate with legislators was presented.

- **MOTION: Rob Underwood moved to approve the 2nd reading of Policy to Advocate with Legislators as presented. Larry Hunt seconded the motion.**

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

Executive Service Differential Discussion

Rob Underwood presented a wage adjustment of \$1250/month for Chief Wolfard, \$1000/month for Chief Blakely and a assigned staff vehicle for Chief Jackson. This is for the duration of the Williams IGA.

MOTION: Rob Underwood moved to approve the presented wage adjustment for Chief Wolfard, Chief Blakely and a staff vehicle for Chief Jackson effective April 1, 2026. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey, Hunt

ABSTAIN Blaschka

9.0 NEW BUSINESS

Policy 4.25 – Prevention & Fuel Coordinator Job Description – 1st Reading

Chief Wolfard presented a Prevention & Fuels Coordinator job description. This position will coordinate fuels work, conduct assessments and manage the fuels programs. The District will contact the union and see if they want to incorporate this position in the union. The Board agreed it will be ok to start the hiring process.

MOTION: Rob Underwood moved to approve the 1st reading of Policy 4.25. Larry Hunt seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

10.0 ANNOUNCEMENT

- Pancake Breakfast April 25th
- Firefighter Picnic July 11th
- Fire & Vine September 12th

11.0 ITEMS TO BE ON NEXT AGENDA

Fire Chief annual performance review

12.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 6:01 pm.

The next scheduled regular Board meeting will be held Wednesday May 20th @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:

Michael J. Beun
Board Secretary / Treasurer

05/20/2026
Date