

APPLEGATE VALLEY RFPD #9

BOARD OF DIRECTORS MEETING MINUTES

May 20, 2026

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.

TIME: 4:23 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Secretary/Treasurer Mike Blaschka, Director Jeff Hoxsey, Director Larry Hunt

ABSENT:

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*)

3.0 BUDGET COMMITTEE MEETING

The Board meeting was recessed at 4:25 pm to enter into the Budget Committee meeting. The Board meeting reconvened at 5:44 pm

4.0 SPEAKERS AND GUEST

none

5.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the April 15, 2026 Board meeting were reviewed and approved as written.

→ **MOTION:** Rob Underwood moved to approve the April 15, 2026 Board minutes as written. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

6.0 FISCAL REPORT

Disbursement Voucher:

No noted concern

→ **MOTION:** Larry Hunt moved to approve the April 2026 expenditures as presented in the amount \$162,924.11. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

The Financial Report review:

The financial report was distributed and will review next month.

7.0 FIRE CHIEF'S REPORT

Chief Wolfard highlighted the 2026 Fire & Vine tickets will be available beginning on June. The RFP for a project manager has been open and holding a pre-proposal meeting on May 20th. The Title II funds have finally been awarded will be working with BLM to revise the budget. Levy Best Practices is up to 55 pages.

Deputy Chief Report

Chief Blakely highlighted the incident stats. The labor negotiation team has a tentative agreement and will be scheduling an executive session with the Board to ratify the contract. ECSO is implementing Fire ProQA on June 28th.

Maintenance Officer Report

No maintenance report for May.

8.0 OLD BUSINESS

Emergency Resource Protection Program

The Board has concern for the cost of the attorney to adopt the ordinances compared to how much money they will bring in. Chief Blakely will email an expanded billing ordinance that has been adopted by other agencies to the next meeting.

Strategic Plan

Waiting on regional plan to be completed.

Policy 4.25 – Prevention & Fuels Coordinator Job Description – 2nd Reading

The second reading of the Prevention & Fuels Coordinator was presented.

MOTION: Rob Underwood moved to approve the 2nd reading of Policy 4.25. Mike Blaschka seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

9.0 NEW BUSINESS

Resolution 2025/2026-06 – Transfer from Contingency

Resolution 2025/2026-06 was presented transferring money from contingency to create a line item for differential pay.

MOTION: Rob Underwood moved to approve Resolution 2025/2026-06. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Blaschka, Hoxsey, Hunt

NAYS

Apparatus Coloring/Imaging

Rob Underwood inquired if the District had a policy or guidelines for imaging the vehicles. The District does not have a policy, the main color for new fleet has been white.

HB53 Potential Replacement

Rob Underwood inquired on the replacement of HB53. Chief Wolfard plans to address apparatus replacement in the strategic plan.

Chief Staffing Levels

Rob Underwood expressed concern of duty officer coverage when chief officers are out of town. Chief Wolfard informed the Board that duty officer is being communicated and covered when out of town.

10.0 ANNOUNCEMENT

- Firefighter Picnic July 11th
- Fireside Chat July TBD
- Fire & Vine September 12th

11.0 ITEMS TO BE ON NEXT AGENDA

12.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 6:56 pm.

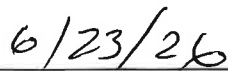
The next scheduled regular Board meeting will be held Wednesday June 17th @ 4 pm. Training Building 1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:



Board Secretary / Treasurer



Date

