

APPLEGATE VALLEY RFPD #9

BOARD OF DIRECTORS MEETING MINUTES

June 17, 2026

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.
TIME: 4:00 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Director Jeff Hoxsey

ABSENT: Secretary/Treasurer Mike Blaschka, Director Larry Hunt

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*),

3.0 SPEAKERS AND GUEST

Valerie Powell, Liza Crosse

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the May 20, 2026 Board meeting were reviewed and approved as written.

- **MOTION:** Rob Underwood moved to approve the May 20, 2026 Board minutes as written. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

6.0 FISCAL REPORT

Disbursement Voucher:

Fuels Specialist – Temporary position to complete assessments and chipping

- **MOTION:** Rob Underwood moved to approve the May 2026 expenditures as presented in the amount \$374,806.16. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

The Financial Report review:

→ **MOTION:** Rob Underwood moved to accept the May 2026 financials as presented. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

7.0 FIRE CHIEF'S REPORT

Chief Wolfard highlighted the Fire & Vine event has raised \$7,100 and sold 30 tickets. The District will not be renewing the MOU with the Applegate Partner & Watershed Council. The PIER Fuels Grants is under environmental review and the two masticators are ready for pickup.

Deputy Chief Report

Chief Blakely presented the monthly stats. Chief Blakely highlighted the great work from the May 7th call. Rob Underwood inquired about looking into using IFSAC & Pro Board in place of DPSST for qualifications. Chief Wolfard expressed that the District will continue to use DPSST.

Maintenance Officer Report

No updated maintenance report.

8.0 OLD BUSINESS

Emergency Resource Protection Program

Chief Blakely submitted new ordinances to be considered. Chief Wolfard expressed he believes there is middle ground between the different ordinances and would like additional time to review.

Strategic Plan

The company will start in the fall on the strategic plan. Julie Barry inquired about creating a citizen advisory committee to assist in the strategic plan.

Policy 4.25 – Prevention & Fuels Coordinator Job Description - Correction

Chief Wolfard presented correcting the Prevention & Fuels Coordinator position classification from Police & Fire to General Service. This recommendation is from PERS

MOTION: Rob Underwood moved to approve the corrected classification for the Prevention & Fuels Coordinator position. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

Union Contract

MOTION: Rob Underwood moved to approve the Union Contract as negotiated. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

9.0 NEW BUSINESS

2026/2027 Wage Plan

Chief Wolfard presented wage plans based on CPI-U and the Union contract rates.

MOTION: Jeff Hoxsey moved to approve a wage plan for a 6% increase. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

Policy 3.21 Longevity Pay – 1st Reading

Chief Wolfard presented changing the longevity pay policy to be the same as what was negotiated for the union. This would change the rate from a set amount to being based on a percentage of the base wage

MOTION: Rob Underwood moved to approve the 1st reading of Policy 3.21. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

10.0 BUDGET HEARING

No additional changes were suggested from the approval from the budget committee.

Resolution 2025/2026 – 07, Adopting the FY 2026/2027 Budget

MOTION: Rob Underwood moved to approve Resolution 2025/2026-07, Adopting the FY 2026/2027 Budget. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

10.0 ANNOUNCEMENT

- Firefighter Picnic July 11th
- John Stagg's memorial July 18th
- Fireside Chat July 28th, 5pm at Apple Outlaw
- Fire & Vine September 12th

11.0 ITEMS TO BE ON NEXT AGENDA

12.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 6:12 pm.

The next scheduled regular Board meeting will be held Wednesday July 15 @ 4 pm. Training Building
1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:


Board Secretary / Treasurer


Date