

AGENDA

APPLEGATE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

July 15, 2026 – 4pm

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530

You can join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/avfd9>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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Access Code: 922-157-053

- **CALL TO ORDER**
- **ROLL CALL**
- **SPEAKERS AND GUESTS**
- **ELECTION OF OFFICERS**
- **REVIEW THE MINUTES FROM PREVIOUS MEETINGS**
 - June 17, 2026 Regular Board Meeting
- **FISCAL REPORT**
 - Disbursement Voucher
 - Financial Reports
- **FIRE CHIEF'S REPORT**
 - Deputy Chief Report
 - Maintenance Officer Report
- **OLD BUSINESS**
 - Emergency Resource Protection Program
 - Strategic Plan
 - Policy 3.21 Longevity Pay – 2nd reading
- **NEW BUSINESS**
 - Proposals for Station 51 Project Manager
 - Resolution 2026/2027 – 01 Authorizing Fiscal Funds
- **ANNOUNCEMENTS**
 - Fireside Chat July 28th @ Apple Outlaw

- Fire & Vine September 12th
- Spaghetti Dinner October 22nd
- **ITEMS TO BE ON THE NEXT AGENDA**
- **ADJOURNMENT**

APPLEGATE VALLEY RFPD #9 BOARD OF DIRECTORS MEETING MINUTES

June 17, 2026

Training Building, 1095 Upper Applegate Rd., Jacksonville, OR 97530



1.0 CALL TO ORDER

Board Meeting called to order by Rob Underwood.

TIME: 4:00 PM

2.0 ROLL CALL

PRESENT: President Rob Underwood, Vice President Julie Barry, Director Jeff Hoxsey

ABSENT: Secretary/Treasurer Mike Blaschka, Director Larry Hunt

OTHER STAFF & INVITED SPEAKERS: Chris Wolfard (*Fire Chief*), Dave Blakely (*Deputy Chief*), Tallie Jackson (*Admin Chief*),

3.0 SPEAKERS AND GUEST

Valerie Powell, Liza Crosse

4.0 REVIEW OF MINUTES FROM PREVIOUS MEETING

The minutes of the May 20, 2026 Board meeting were reviewed and approved as written.

- **MOTION:** Rob Underwood moved to approve the May 20, 2026 Board minutes as written. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

6.0 FISCAL REPORT

Disbursement Voucher:

Fuels Specialist – Temporary position to complete assessments and chipping

- **MOTION:** Rob Underwood moved to approve the May 2026 expenditures as presented in the amount \$374,806.16. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

The Financial Report review:

- **MOTION:** Rob Underwood moved to accept the May 2026 financials as presented. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

7.0 FIRE CHIEF'S REPORT

Chief Wolfard highlighted the Fire & Vine event has raised \$7,100 and sold 30 tickets. The District will not be renewing the MOU with the Applegate Partner & Watershed Council. The PIER Fuels Grants is under environmental review and the two masticators are ready for pickup.

Deputy Chief Report

Chief Blakely presented the monthly stats. Chief Blakely highlighted the great work from the May 7th call. Rob Underwood inquired about looking into using IFSAC & Pro Board in place of DPSST for qualifications. Chief Wolfard expressed that the District will continue to use DPSST.

Maintenance Officer Report

No updated maintenance report.

8.0 OLD BUSINESS

Emergency Resource Protection Program

Chief Blakely submitted new ordinances to be considered. Chief Wolfard expressed he believes there is middle ground between the different ordinances and would like additional time to review.

Strategic Plan

The company will start in the fall on the strategic plan. Julie Barry inquired about creating a citizen advisory committee to assist in the strategic plan.

Policy 4.25 – Prevention & Fuels Coordinator Job Description - Correction

Chief Wolfard presented correcting the Prevention & Fuels Coordinator position classification from Police & Fire to General Service. This recommendation is from PERS

MOTION: Rob Underwood moved to approve the corrected classification for the Prevention & Fuels Coordinator position. Jeff Hoxsey seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

Union Contract

MOTION: Rob Underwood moved to approve the Union Contract as negotiated. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

9.0 NEW BUSINESS

2026/2027 Wage Plan

Chief Wolfard presented wage plans based on CPI-U and the Union contract rates.

MOTION: Jeff Hoxsey moved to approve a wage plan for a 6% increase. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

Policy 3.21 Longevity Pay – 1st Reading

Chief Wolfard presented changing the longevity pay policy to be the same as what was negotiated for the union. This would change the rate from a set amount to being based on a percentage of the base wage

MOTION: Rob Underwood moved to approve the 1st reading of Policy 3.21. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

10.0 BUDGET HEARING

No additional changes were suggested from the approval from the budget committee.

Resolution 2025/2026 – 07, Adopting the FY 2026/2027 Budget

MOTION: Rob Underwood moved to approve Resolution 2025/2026-07, Adopting the FY 2026/2027 Budget. Julie Barry seconded the motion.

Motion carries as follows.

AYES Underwood, Barry, Hoxsey

NAYS

10.0 ANNOUNCEMENT

- Firefighter Picnic July 11th
- John Stagg's memorial July 18th
- Fireside Chat July 28th, 5pm at Apple Outlaw
- Fire & Vine September 12th

11.0 ITEMS TO BE ON NEXT AGENDA

12.0 ADJOURNMENT

Rob Underwood adjourned the meeting at 6:12 pm.

The next scheduled regular Board meeting will be held Wednesday July 15 @ 4 pm. Training Building
1095 Upper Applegate Rd.

Minutes Submitted by Tallie Jackson
Administration Chief

Approved By:

Board Secretary / Treasurer

Date

Applegate Valley Fire District

Disbursement Voucher

Date	Name	Memo	Account	Paid Amount
06/12/2026		Direct Deposit	100501 · FIRE CHIEF	4,673.76
06/26/2026		Direct Deposit	100501 · FIRE CHIEF	4,673.76
06/12/2026		Direct Deposit	100502 · OPERATIONS CHIEF	3,775.59
06/26/2026		Direct Deposit	100502 · OPERATIONS CHIEF	3,775.59
06/12/2026		Direct Deposit	100503 · Division Chiefs	3,236.04
06/26/2026		Direct Deposit	100503 · Division Chiefs	3,236.04
06/12/2026		Direct Deposit	100504 · ADMIN CHIEF	3,236.04
06/26/2026		Direct Deposit	100504 · ADMIN CHIEF	3,236.04
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,471.50
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,296.00
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,863.00
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,390.50
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,728.00
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,937.25
06/26/2026		Direct Deposit	100505 · SEASONAL FIREFIGHTER	1,728.00
06/12/2026		Direct Deposit	100506 · FLA OT SHIFT SUP #1	295.96
06/12/2026		Direct Deposit	100506 · Shift Officers	2,340.39
06/26/2026		Direct Deposit	100506 · Shift Officers	2,340.39
06/12/2026		Direct Deposit	100507 · FLA OT SHIFT SUP #2	295.96
06/12/2026		Direct Deposit	100507 · Shift Officers	2,340.39
06/26/2026		Direct Deposit	100507 · Shift Officers	2,340.39
06/12/2026		Direct Deposit	100508 · Shift Officers	2,744.04
06/26/2026		Direct Deposit	100508 · Shift Officers	2,744.04
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	80.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	360.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	80.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	120.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	40.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	40.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	80.00
06/12/2026		Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	80.00

Applegate Valley Fire District Disbursement Voucher

06/12/2026	Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	360.00
06/12/2026	Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	300.00
06/12/2026	Direct Deposit	100509 · EXTRA STAFF/SHIFT COVER	80.00
06/12/2026	Direct Deposit	100510 · Fuels Reduction Specialist	1,125.00
06/26/2026	Direct Deposit	100510 · Fuels Reduction Specialist	1,135.00
06/12/2026 HRA VEBA	Direct Deposit	100511 · HRA VEBA	1,000.50
06/26/2026 HRA VEBA	Direct Deposit	100511 · HRA VEBA	1,000.50
06/02/2026 SPECIAL DISTRICTS INSURANCE SEF	Medical Insurance	100512 · MEDICAL INSURANCE	14,620.75
06/20/2026 PERS	Account# 2664	100513 · PERS	7,314.33
06/12/2026 PERS	Account# 2664	100513 · PERS	5,500.89
06/12/2026	Direct Deposit	100514 · Vehicle Stipend	550.00
06/26/2026	Direct Deposit	100514 · Vehicle Stipend	550.00
06/02/2026 CASCADE FIRE EQUIPMENT CO	Class B	100517 · UNIFORM ALLOWANCE	165.22
06/25/2026 CASCADE FIRE EQUIPMENT CO	Class B	100517 · UNIFORM ALLOWANCE	131.99
06/12/2026	Direct Deposit	100518 · COVERAGE OVERTIME	166.87
06/12/2026	Direct Deposit	100518 · COVERAGE OVERTIME	705.36
06/26/2026	Direct Deposit	100518 · COVERAGE OVERTIME	1,561.23
06/26/2026	Direct Deposit	100518 · COVERAGE OVERTIME	91.02
06/26/2026	Direct Deposit	100518 · COVERAGE OVERTIME	293.90
06/26/2026	Direct Deposit	100518 · COVERAGE OVERTIME	764.14
06/26/2026	Direct Deposit	100518 · COVERAGE OVERTIME	110.95
06/12/2026 VARIOUS EMPLOYEES	Direct Deposit	100520 · FICA	727.58
06/26/2026 VARIOUS EMPLOYEES	Direct Deposit	100520 · FICA	1,423.73
06/12/2026 VARIOUS EMPLOYEES	Direct Deposit	100520 · MEDICARE	492.07
06/26/2026 VARIOUS EMPLOYEES	Direct Deposit	100520 · MEDICARE	717.52
06/12/2026 OREGON SAVINGS GROWTH PLAN	Direct Deposit	100522 · OREGON SAVINGS GROWTH	466.88
06/26/2026 OREGON SAVINGS GROWTH PLAN	Direct Deposit	100522 · OREGON SAVINGS GROWTH	554.82
06/12/2026	Direct Deposit	100531 · Shift Firefighter	2,169.54
06/12/2026	Direct Deposit	100531 · Shift Firefighter	2,443.94
06/26/2026	Direct Deposit	100531 · Shift Firefighter	2,169.54
06/26/2026	Direct Deposit	100531 · Shift Firefighter	2,169.54
06/16/2026 JACKSON COUNTY FIRE DISTRICT #3	Recruitment & Retention Coordinator	100533 · Recruitment & Retent. Coord.	6,375.00
06/26/2026	Direct Deposit	100535 · Duty Officer	554.60

Applegate Valley Fire District Disbursement Voucher

06/26/2026	Direct Deposit	100535 · Duty Officer	960.45
06/26/2026	Direct Deposit	100535 · Duty Officer	849.52
06/26/2026	Direct Deposit	100535 · Duty Officer	1,461.00
06/26/2026	Direct Deposit	100535 · Duty Officer	832.49
06/12/2026	Direct Deposit	100536 · Administrative Assistant	1,115.20
06/26/2026	Direct Deposit	100536 · Administrative Assistant	1,115.20
06/12/2026	Direct Deposit	100537 · Executive Service Differential	500.00
06/12/2026	Direct Deposit	100537 · Executive Service Differential	625.00
06/26/2026	Direct Deposit	100537 · Executive Service Differential	500.00
06/26/2026	Direct Deposit	100537 · Executive Service Differential	625.00
06/18/2026 NRS	Rescue Equipment	100600 · TECHNICAL RESCUE EQUIPE	1,290.15
06/04/2026 Fire Safety USA	Cylinder Storage	100602 · MISC. SUPPLIES	1,977.90
06/15/2026 Blackbird	Deposit	100602 · MISC. SUPPLIES	-4.96
06/25/2026 Crystal Fresh Bottled Water	Water	100602 · MISC. SUPPLIES	247.00
06/08/2026 AMAZON	Vinyl	100602 · MISC. SUPPLIES	62.04
06/23/2026 Fire Department Coffee	Coffee	100602 · MISC. SUPPLIES	125.98
06/16/2026 BOUND TREE MEDICAL	Medical Supplies	100603 · MEDICAL SUPPLIES	926.54
06/30/2026 BOUND TREE MEDICAL	Medical Supplies	100603 · MEDICAL SUPPLIES	345.88
06/25/2026 Rescue Essentials	EMS Bags	100603 · MEDICAL SUPPLIES	644.68
06/05/2026 OFFICE DEPOT	Office Supplies	100604 · OFFICE SUPPLIES	25.99
06/07/2026 OFFICE DEPOT	Office Supplies	100604 · OFFICE SUPPLIES	28.78
06/23/2026 AMAZON	Office Supplies	100604 · OFFICE SUPPLIES	37.96
06/02/2026 UNITED STATES POSTAL SERVICE	Certified Letter	100605 · POSTAGE & FREIGHT	6.08
06/17/2026 STAMPS	Stamps	100605 · POSTAGE & FREIGHT	50.00
06/02/2026 STAMPS	Stamps	100605 · POSTAGE & FREIGHT	20.99
06/06/2026 AppRiver	Microsoft 365	100606 · DUES & SUBSCRIPTIONS	219.60
06/21/2026 Gotomeeting.com	Teleconference	100606 · DUES & SUBSCRIPTIONS	5.00
06/08/2026 Open AI	ChatGPT	100606 · DUES & SUBSCRIPTIONS	40.00
06/03/2026 Mailchimp	Email Program	100606 · DUES & SUBSCRIPTIONS	13.00
06/02/2026 SOUTHERN OREGON SANITATION, IT Sta. 1		100607 · LAUNDRY, CLEANING & TR	64.23
06/16/2026 ROGUE DISPOSAL & RECYCLING INC Sta. 53		100607 · LAUNDRY, CLEANING & TR	235.99
06/17/2026 Go Car Wash	Carwash	100607 · LAUNDRY, CLEANING & TR	11.00
06/25/2026 AMAZON	Vacuum	100607 · LAUNDRY, CLEANING & TR	199.00

Applegate Valley Fire District Disbursement Voucher

06/30/2026	SOUTHERN OREGON SANITATION, I	Sta.1	100607 · LAUNDRY, CLEANING & TR	64.23
06/02/2026	Corey & Stewart	Backgrounds	100608 · ADMINISTRATIVE EXPENSE	110.00
06/02/2026	DPSST	Certifications	100608 · ADMINISTRATIVE EXPENSE	45.00
06/02/2026	Verified First	Background Checks	100608 · ADMINISTRATIVE EXPENSE	96.00
06/16/2026	INTERNAL REVENUE SERVICE	PCORI fee Form 720	100608 · ADMINISTRATIVE EXPENSE	48.58
06/17/2026	INTUIT	Quickbooks Direct Deposit	100608 · ADMINISTRATIVE EXPENSE	64.50
06/30/2026	Bank Charges	Service Charge	100608 · ADMINISTRATIVE EXPENSE	0.20
06/16/2026	ROGUE TRANSFER & RECYCLING	Yard Debris Disposal	100609 · FIRE PREVENTION	34.90
06/20/2026	RAY'S FOOD PLACE	CPR Class	100610 · INSTRUCTION & TRAINING	20.48
06/12/2026	Blakely, David	OFCA	100610 · PERDIEM	131.00
06/12/2026	Couch, Rachael	OSFOA	100610 · PERDIEM	44.00
06/12/2026	JACKSON, THALLALISA C	OFSOA	100610 · PERDIEM	44.00
06/12/2026	WOLFARD, CHRISTOPHER R	OFCA	100610 · PERDIEM	131.00
06/16/2026	Local Government Law Group P.C.		100617 · Board Attorney	180.00
06/16/2026	Local Government Law Group P.C.		100617 · District Attorney	195.00
06/16/2026	COURIER PUBLISHING COMPANY	Budget Committee Notice	100618 · ELECTIONS & LEGAL PUB.	538.65
06/02/2026	STANDARD INSURANCE	POLICY #00 619026 0001	100619 · INSURANCE	308.46
06/25/2026	STANDARD INSURANCE	POLICY #00 619026 0001	100619 · INSURANCE	203.70
06/23/2026	National Gym Supply	Treadmill Repair	100621 · Health & Wellness	263.65
06/23/2026	Rep Fitness	Fitness Equipments	100621 · Health & Wellness	1,860.93
06/23/2026	AMAZON	Battery Backup	100622 · Office Equipment/Furnishings	59.95
06/03/2026	Rockin Rentals	Waterslide	100623 · Volunteer Recruitment & Retent.	368.23
06/02/2026	Tango Tango	Annual Subscription	100628 · Information Technology	1,250.00
06/02/2026	Longbow Computers and Data Analysis LIIT Support		100628 · Information Technology	187.50
06/18/2026	Cyalume Technologies	ChemLights	100636 · FIRE EQUIPMENT	108.68
06/25/2026	CASCADE FIRE EQUIPMENT CO	Adze Hoe	100636 · FIRE EQUIPMENT	297.00
06/25/2026	HOME DEPOT	Saw, Blades, Batteries	100636 · FIRE EQUIPMENT	988.94
06/25/2026	NATIONAL FIREFIGHTER CORP	Wildland Gloves	100637 · PERSONAL PROTECTIVE EQI	354.35
06/30/2026	CASCADE FIRE EQUIPMENT CO	Wildland Coat, Pants, Helmets	100637 · PERSONAL PROTECTIVE EQI	7,245.00
06/02/2026	Carson	224 Gal Sta.51	100644 · DIESEL	1,241.26
06/02/2026	Carson	38 Gal Sta. 54	100644 · DIESEL	206.61
06/02/2026	Carson	399 Gal HQ	100644 · DIESEL	2,120.96
06/01/2026	CHEVRON	HB53	100644 · DIESEL	175.00

Applegate Valley Fire District Disbursement Voucher

06/16/2026 Carson	237 Gal HQ	100644 · DIESEL	1,179.04
06/25/2026 Carson	146 Gal Sta.1	100644 · DIESEL	726.25
06/30/2026 Carson	212 Gal HQ	100644 · DIESEL	957.72
06/02/2026 Carson	97 Gal HQ	100644 · GAS	492.95
06/16/2026 Carson	139 Gal HQ	100644 · GAS	661.28
06/30/2026 Carson	159 Gal HQ	100644 · GAS	701.03
06/25/2026 Carson	55 Gal 15W40, 55 Gal ATF	100644 · OIL	2,495.54
06/02/2026 Carson Propane	96 Gal HQ	100644 · PROPANE	192.29
06/02/2026 PACIFIC POWER	STA.1	100645 · ELECTRICITY	389.51
06/02/2026 PACIFIC POWER	STA. 2	100645 · ELECTRICITY	54.89
06/02/2026 PACIFIC POWER	HQ /SHOP	100645 · ELECTRICITY	691.25
06/02/2026 PACIFIC POWER	STA 4	100645 · ELECTRICITY	258.90
06/02/2026 PACIFIC POWER	STA 5	100645 · ELECTRICITY	136.02
06/02/2026 PACIFIC POWER	STA 6	100645 · ELECTRICITY	60.23
06/02/2026 PACIFIC POWER	STA 7	100645 · ELECTRICITY	209.68
06/02/2026 PACIFIC POWER	TRAINING CTR	100645 · ELECTRICITY	214.22
06/25/2026 PACIFIC POWER	STA.1	100645 · ELECTRICITY	330.19
06/25/2026 PACIFIC POWER	STA. 2	100645 · ELECTRICITY	59.65
06/25/2026 PACIFIC POWER	HQ /SHOP	100645 · ELECTRICITY	775.67
06/25/2026 PACIFIC POWER	STA 4	100645 · ELECTRICITY	246.90
06/25/2026 PACIFIC POWER	STA 5	100645 · ELECTRICITY	146.52
06/25/2026 PACIFIC POWER	STA 6	100645 · ELECTRICITY	70.05
06/25/2026 PACIFIC POWER	STA 7	100645 · ELECTRICITY	239.91
06/25/2026 PACIFIC POWER	TRAINING CTR	100645 · ELECTRICITY	241.91
06/18/2026 AMAZON	Wasp Spray	100647 · GROUNDS MAINTENANCE	9.99
06/18/2026 ACE HARDWARE	INV 322936, Return	100648 · BLDG REPAIR & MAINTENANCE	-9.71
06/17/2026 ACE HARDWARE	INV 322936, Return	100648 · BLDG REPAIR & MAINTENANCE	-35.55
06/02/2026 RUCH HARDWARE	Salt	100648 · BLDG REPAIR & MAINTENANCE	35.00
06/16/2026 All Systems Plumbing, LLC	Water Heater Diagnosis	100648 · BLDG REPAIR & MAINTENANCE	165.00
06/05/2026 LOWE'S	Drywall Repair	100648 · BLDG REPAIR & MAINTENANCE	41.58
06/15/2026 GROVER ELECTRIC & PLUMBING SU	Water Heater	100648 · BLDG REPAIR & MAINTENANCE	880.60
06/17/2026 ACE HARDWARE	Pipe, Fittings	100648 · BLDG REPAIR & MAINTENANCE	35.55
06/18/2026 ACE HARDWARE	Pipe	100648 · BLDG REPAIR & MAINTENANCE	9.71

Applegate Valley Fire District Disbursement Voucher

06/25/2026	ACE HARDWARE	Pipe	100648 · BLDG REPAIR & MAINTENANCE	16.28
06/25/2026	All Systems Plumbing, LLC	Install Filter	100648 · BLDG REPAIR & MAINTENANCE	850.00
06/25/2026	All Systems Plumbing, LLC	Install Filter	100648 · BLDG REPAIR & MAINTENANCE	800.00
06/25/2026	RUCH HARDWARE	Salt	100648 · BLDG REPAIR & MAINTENANCE	47.94
06/17/2026	GROVER ELECTRIC & PLUMBING SU	Return	100648 · BLDG REPAIR & MAINTENANCE	-849.10
06/17/2026	GROVER ELECTRIC & PLUMBING SU	Water Heater	100648 · BLDG REPAIR & MAINTENANCE	660.85
06/01/2026	AMAZON	Capacitor	100648 · BLDG REPAIR & MAINTENANCE	128.69
06/18/2026	AMAZON	Keypad	100648 · BLDG REPAIR & MAINTENANCE	127.14
06/16/2026	Hunter Communications	Internet / Phone HQ, Sta.1	100649 · TELEPHONE / INTERNET	697.39
06/12/2026		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
06/12/2026		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
06/16/2026	CHARTER COMMUNICATIONS	HQ, ST 5, ST2	100649 · TELEPHONE / INTERNET	256.83
06/16/2026	AT&T Mobility	Cell Phones, Tablets	100649 · TELEPHONE / INTERNET	701.88
06/25/2026	Ziply Fiber		100649 · TELEPHONE / INTERNET	205.59
06/19/2026	Starlink	Internet	100649 · TELEPHONE / INTERNET	76.61
06/25/2026	Hunter Communications	Internet / Phone HQ, Sta.1	100649 · TELEPHONE / INTERNET	697.54
06/26/2026		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
06/26/2026		Direct Deposit	100649 · TELEPHONE / INTERNET	42.50
06/29/2026	Hulu	Sta.51	100649 · TELEPHONE / INTERNET	89.99
06/11/2026	Dusty's Transmissions	Transmission Diagnosis	100660 · 2002 F450 Crew	146.95
06/16/2026	DICK'S WRECKER SERVICE	Tow	100660 · 2005 FREIGHTLINER	893.75
06/02/2026	J. W. Hurd Fabrication Inc	Tank Repair	100660 · 2006 FREIGHTLINER	789.00
06/16/2026	Gordon Truck Centers Inc.	Gasket	100660 · 2009 HME	6.43
06/16/2026	DICK'S WRECKER SERVICE	Tow	100660 · 2009 HME	780.00
06/25/2026	NAPA AUTO PARTS	Oil, Filter	100660 · 2009 HME	277.16
06/10/2026	OREGON CAL. SUPPLY	Power Steering Lines	100660 · 2009 HME	214.78
06/11/2026	OREGON CAL. SUPPLY	Brake Hose	100660 · 2009 HME	110.50
06/16/2026	CASCADE FIRE EQUIPMENT CO	Pump Repair	100660 · 2020 Brush Eng	573.00
06/25/2026	NAPA AUTO PARTS	Oil Dry	100660 · EQUIPMENT REPAIR & MAIN	43.33
06/25/2026	NAPA AUTO PARTS	Degreaser, Oil	100660 · EQUIPMENT REPAIR & MAIN	42.78
06/25/2026	NAPA AUTO PARTS	DEF, Brake Cleaner	100660 · EQUIPMENT REPAIR & MAIN	91.20
06/25/2026	Western State Design	Extractor Repair	100660 · EQUIPMENT REPAIR & MAIN	3,752.98
06/02/2026	TRUE NORTH	Flange	100660 · Tender	280.69

Applegate Valley Fire District Disbursement Voucher

06/16/2026	McMASTER-CARR SUPPLY COMPAN'	Terminals, Tubing	100660 · Tender	178.43
06/25/2026	McMASTER-CARR SUPPLY COMPAN'	Butt Splices, Fuse Holder	100660 · Tender	156.39
06/25/2026	CASCADE FIRE EQUIPMENT CO	Valves, Flange	100660 · Tender	445.00
06/09/2026	AMAZON	Wire Connectors, Conduit	100660 · Tender	71.38
06/24/2026	AMAZON	Junction Box, Electrical Kit	100660 · Tender	39.89
06/02/2026	Leonardo Truck & Equipment	Pressure Sensor	100660 · Tender 2011 Freight	775.02
06/25/2026	Leonardo Truck & Equipment	DPF Filter	100660 · Tender 2011 Freight	4,354.70
06/02/2026	Wisdom Signs and Graphics	E51 Imaging	100662 · Imaging & Signage	2,130.00
06/25/2026	ROGUE COMMUNITY COLLEGE	Spring 2026 Term	100670 · COLLEGE PROGRAM	10,500.00
06/24/2026	Carhartt	Shirts, Pants	100684 · Fuels PPE	214.94
06/30/2026	MES Service Company	Thermal Imaging Camera	100736 · NEW FIRE EQUIPMENT	6,142.89
06/25/2026	Butler Ford	Ford Ranger	100738 · EQUIP. ACQUISITION	35,436.33
06/25/2026	Butler Ford	Ford Ranger	100738 · EQUIP. ACQUISITION	35,436.33
06/01/2026	Pape Machinery	FAE RCU120	100741 · Fuels Capital Equipment	229,807.17
				500,547.95

Applegate Valley Fire District

Balance Sheet

	Jun 30, 26	May 31, 26	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100103 · CASH WITH TREASURER			
103.1 · GOVERNMENT POOL	1,693,572.00	1,795,509.39	-101,937.39
103.2 · CAPITAL PROJECTS FUND	498,778.48	497,144.03	1,634.45
103.5 · ROGUE CREDIT UNION	12,331.55	267,771.89	-255,440.34
Total 100103 · CASH WITH TREASURER	2,204,682.03	2,560,425.31	-355,743.28
Total Checking/Savings	2,204,682.03	2,560,425.31	-355,743.28
Other Current Assets			
100105 · PETTY CASH	189.88	239.88	-50.00
Total Other Current Assets	189.88	239.88	-50.00
Total Current Assets	2,204,871.91	2,560,665.19	-355,793.28
TOTAL ASSETS	2,204,871.91	2,560,665.19	-355,793.28
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
100261 · AVFD Master Card	1,078.93	3,500.28	-2,421.35
Total Credit Cards	1,078.93	3,500.28	-2,421.35
Other Current Liabilities			
100315 · PAYROLL WITHHOLDING			
315.0 · PERS 6% PAYABLE	-1,016.84	289.46	-1,306.30
315.1 · PERS P&F PAYABLE		1.36	-1.36
Total 100315 · PAYROLL WITHHOLDING	-1,016.84	290.82	-1,307.66
2102 · Payroll Liabilities	-273.30	-839.49	566.19
2111 · Direct Deposit Liabilities	-14.66	-14.66	
Total Other Current Liabilities	-1,304.80	-563.33	-741.47
Total Current Liabilities	-225.87	2,936.95	-3,162.82
Total Liabilities	-225.87	2,936.95	-3,162.82
Equity			
3000 · FUND BAL - GENERAL FUND	2,067,922.00	2,067,922.00	
3002 · FUND BAL -CAPITAL PROJECTS FU...	529,840.00	529,840.00	
3900 · RETAINED EARNINGS	-111,109.15	-111,109.15	
Net Income	-281,555.07	71,075.39	-352,630.46
Total Equity	2,205,097.78	2,557,728.24	-352,630.46
TOTAL LIABILITIES & EQUITY	2,204,871.91	2,560,665.19	-355,793.28

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT #9
1095 UPPER APPLGATE ROAD
JACKSONVILLE, OR 97530

BALANCE SHEET
June 30, 2026

	ACCT.#	5/31/2026	DEPOSITS	WITHDRAWS	6/30/2026	
GENERAL POOL ACCOUNT	100103.1	1,795,509.39	68,062.81	170,000.20	1,693,572.00	
CAPITAL PROJECTS ACCOUNT	100103.2	497,144.03	1,634.45	0.00	498,778.48	
ROGUE CREDIT UNION	100103.4	267,771.89	248,275.19	503,715.53	12,331.55	
PETTY CASH	100105	239.88	350.00	400.00	189.88	
TOTAL CHECKING/SAVINGS		2,560,665.19	318,322.45	674,115.73	2,204,871.91	
TOTAL ASSETS						2,204,871.91
LIABILITIES						
CREDIT CARDS PAYABLE	100260				1,078.93	
PAYROLL WITHHOLDING	100315				-1016.84	
PAYROLL LIABILITES					-287.96	
TOTAL LIABILITIES					-225.87	
EQUITY						
GENERAL FUND					1,956,812.85	
CAPITAL PROJECTS FUND					529,840.00	
Net Income					-281,555.07	
TOTAL EQUITY					2,205,097.78	
TOTAL LIABILITIES & EQUITY						2,204,871.91

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
100% OF THE BUDGET YEAR IS OVER
81% OF THE BUDGETED REVENUE HAS BEEN RECEIVED
58% OF THE BUDGET HAS BEEN SPENT
June 30, 2026, 2026

	Account	Annual	Current	Year To	% of	Remaining
RESOURCES	Number	Budget	Month	Date	Budget	Balance
Current Tax Jackson Co.	100401	1,818,703.00	53,614.05	1,838,630.59	101.10	-19,927.59
Delinquent Tax Jackson Co.	100402	43,250.00	2,242.64	43,377.18	100.29	-127.18
Current Tax Josephine Co.	100405	251,297.00	5,764.56	250,281.17	99.60	1,015.83
Delinquent Tax Josephine Co.	100406	8,750.00	452.22	10,382.03	118.65	-1,632.03
Total Taxes		2,122,000.00	62,073.47	2,142,670.97	100.97	-20,670.97
Net Working Capital		1,800,000.00		1,888,207.03	104.90	-88,207.03
Fire Suppression Fees	100421	35,000.00	0.00	90,052.65	257.29	-55,052.65
Response Billing	100422	0.00	150.00	1,335.00	1,335.00	-1,335.00
Transfer from Capital	100440	81,400.00	75,560.00	156,960.00	156,960.00	-75,560.00
Donations	100441	10,000.00	0.00	29,095.00	290.95	-19,095.00
Grants	100445.1	916,905.00	0.00	242,743.65	26.47	674,161.35
Fuels Grants	100447	678,000.00	0.00	399,288.62	0.00	278,711.38
Interest Earned	100450	60,000.00	5,995.40	79,694.41	132.82	-19,694.41
Misc. Income	100471	10,000.00	624.17	23,690.11	236.90	-13,690.11
Rents	100471.2	15,000.00	1,880.00	11,058.52	73.72	3,941.48
Intergovernmental Revenue	100473	21,000.00	0.00	17,884.43	85.16	3,115.57
Sale of Assets	100484	0.00	0.00	0.00	0.00	0.00
Total Other Resources		1,827,305.00	84,209.57	1,051,802.39	57.56	687,295.58
TOTAL RESOURCES		3,949,305.00	146,283.04	3,194,473.36	80.89	666,624.61

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

GENERAL FUND

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
Fire Chief	100501	121,600.00	9,347.52	121,517.76	99.93	82.24
Operations Chief	100502	98,300.00	7,551.18	98,165.34	99.86	134.66
Logistics Chief	100503	83,500.00	6,472.08	83,457.50	99.95	42.50
Administration Chief	100504	84,300.00	6,472.08	84,137.04	99.81	162.96
Seasonal Firefighters	100505	145,000.00	11,414.25	143,979.75	99.30	1,020.25
Shift Personnel #1	100506	67,000.00	4,976.74	59,940.70	89.46	7,059.30
Shift Personnel #2	100507	76,000.00	4,976.74	76,641.32	100.84	-641.32
Shift Personnel #3	100508	75,000.00	5,488.08	73,872.60	98.50	1,127.40
Volunteer Shift Coverage	100509	15,000.00	1,620.00	9,692.00	64.61	5,308.00
Fuels Reduction Specialist	100510	45,000.00	2,260.00	22,268.00	49.48	22,732.00
HRA VEBA	100511	56,100.00	2,001.00	46,690.00	83.23	9,410.00
Medical Insurance	100512	341,000.00	14,620.75	280,097.25	82.14	60,902.75
PERS	100513	350,000.00	12,815.22	308,098.96	88.03	41,901.04
Vehicle Stipend	100514	13,200.00	1,100.00	13,200.00	100.00	0.00
Workers Comp. Insurance	100515	67,000.00	0.00	66,844.93	99.77	155.07
Unemployment	100516	8,000.00	0.00	242.87	3.04	7,757.13
Uniform Allowance	100517	23,000.00	297.21	27,000.76	117.39	-4,000.76
Coverage Overtime	100518.1	40,000.00	3,693.47	42,947.22	107.37	-2,947.22
Reimbursable Overtime	100518.2	30,000.00	0.00	29,607.36	98.69	392.64
Payroll Taxes (FICA & Medicare)	100520	50,000.00	3,360.90	38,438.54	76.88	11,561.46
Oregon Growth Plan	100521.1	21,000.00	1,021.70	20,511.11	97.67	488.89
Length of Service	100525	8,500.00	0.00	8,500.00	100.00	0.00
Benefit Sell Back	100528	14,650.00	0.00	14,624.99	99.83	25.01
OSFM Firefighters	100531	124,000.00	8,952.56	120,117.75	96.87	3,882.25
OSFM Fire Marshal	100532	76,500.00	0.00	40,728.03	53.24	35,771.97
Recruitment & Retention Coord.	100533	26,000.00	6,375.00	25,500.00	98.08	500.00
EMS Grant Apprentice	100534	200,000.00	0.00	181,652.91	90.83	18,347.09
Duty Officer	100535	35,000.00	4,658.06	24,673.57	70.50	10,326.43
Administrative Assistant	100536	21,000.00	2,230.40	16,449.20	78.33	4,550.80
Executive Serive Differential	100637	6,750.00	2,250.00	6,750.00	100.00	0.00
Medical Physicals	100599	5,000.00	0.00	2,730.00	54.60	2,270.00
TOTAL PERSONNEL SERVICES		2,327,400.00	123,954.94	2,089,077.46	89.76	238,322.54

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

GENERAL FUND

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
MATERIAL & SERVICES						
Technical Rescue Equipment	100600	2,500.00	1,290.15	1,290.15	51.61	1,209.85
Radio Equipment & Maint.	100601	51,500.00	0.00	52,044.86	101.06	-544.86
Miscellaneous Supplies	100602	8,000.00	2,407.96	6,972.45	87.16	1,027.55
Medical Supplies	100603	15,000.00	1,917.10	8,583.07	57.22	6,416.93
Office Supplies	100604	3,500.00	92.73	2,248.49	64.24	1,251.51
Postage & Freight	100605	2,000.00	77.07	674.52	33.73	1,325.48
Dues & Subscriptions	100606	7,500.00	277.60	12,024.52	160.33	-4,524.52
Laundry, Cleaning & Trash	100607	13,500.00	574.45	8,475.39	62.78	5,024.61
Administrative Expenses	100608	20,000.00	364.28	16,318.30	81.59	3,681.70
Fire Prevention	100609	5,000.00	34.90	2,097.59	41.95	2,902.41
Instruction & Training	100610	28,875.00	370.48	16,653.27	57.67	12,221.73
Volunteer Programs	100611	10,000.00	0.00	2,831.78	28.32	7,168.22
Reimbursable Fire Expenses	100612	5,000.00	0.00	327.78	6.56	4,672.22
EMT Physician Advisor	100613	2,000.00	0.00	1,875.00	93.75	125.00
Dispatch Service - ECSO	100615	60,000.00	0.00	55,227.09	92.05	4,772.91
Professional Fees	100617	39,000.00	0.00	45,922.84	117.75	-6,922.84
Board Attorney	100617		195.00	195.00		
District Attorney	100617		180.00	26,547.84		
Elections & Legal Publication	100618	2,500.00	538.65	1,336.14	53.45	1,163.86
District Insurance- General	100619	60,000.00	512.16	62,971.70	104.95	-2,971.70
Health and Wellness	100621	16,500.00	2,124.58	16,545.92	100.28	-45.92
Office Equipment/Furnishings	100622	15,000.00	59.95	15,176.20	101.17	-176.20
Vol. Recruitment & Retention	100623	5,000.00	368.23	1,598.93	31.98	3,401.07
Board Training	100627	5,000.00	0.00	1,827.52	36.55	3,172.48
Information Technology	100628	35,000.00	1,437.50	26,944.09	76.98	8,055.91
Fire Equipment	100636	25,000.00	1,394.62	28,276.39	113.11	-3,276.39
PPE	100637	63,155.00	7,599.35	46,753.91	74.03	16,401.09
Vehicle Gas & Oil	100644	50,000.00	11,149.93	56,465.66	112.93	-6,465.66
Electricity	100645	38,000.00	4,125.50	31,298.55	82.36	6,701.45
Draft Site Const. & Repair	100646	5,000.00	0.00	1,436.56	28.73	3,563.44
Grounds Maintenance	100647	15,000.00	9.99	8,411.65	56.08	6,588.35
Building Repair & Maint.	100648	60,000.00	2,903.98	55,856.31	93.09	4,143.69
Telephone	100649	25,000.00	2,895.83	26,419.49	105.68	-1,419.49
Equipment Rental	100651	1,000.00	0.00	0.00	0.00	1,000.00
Equipment Repair & Maint.	100660	110,000.00	14,023.36	137,619.21	125.11	-27,619.21
Equipment Testing & Certification	100661	20,000.00	0.00	16,141.04	80.71	3,858.96
Imaging & Signage	100662	15,000.00	2,130.00	15,035.00	100.23	-35.00
College/Student Program	100670	35,000.00	10,500.00	29,750.00	85.00	5,250.00
Fuels Equipment & Repair	100683	5,000.00	0.00	11,865.12	237.30	-6,865.12
Fuels PPE	100684	3,000.00	214.94	297.90	9.93	2,702.10
Fuels Grants	100685	350,000.00	0.00	0.00	0.00	350,000.00
Grant Expenditures	100690	0.00	0.00	0.00	0.00	0.00
TOTAL MATERIALS & SERVICES		1,232,530.00	69,770.29	825,594.39	66.98	406,935.61

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

GENERAL FUND

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
CAPITAL OUTLAY						
Station Construction Projects	100711	600,000.00	0.00	0.00	0.00	600,000.00
New Fire Equipment	100736	5,000.00	6,142.89	6,142.89	122.86	-1,142.89
Equipment Acquisition	100738	75,000.00	70,872.66	85,872.66	114.50	-10,872.66
Training & Medical Equipment	100739	15,000.00	0.00	12,518.11	83.45	2,481.89
Capital Grant Expenditures	100740	0.00	0.00	0.00	0.00	0.00
Fuels Capital Equipment	100741	328,000.00	229,807.17	399,288.62	0.00	-71,288.62
TOTAL CAPITAL OUTLAY		1,023,000.00	306,822.72	503,822.28	49.25	519,177.72
Contingency	100795	201,400.00	0.00	134,900.00	66.98	66,500.00
Transfers to Capital Projects Fund	100805	0.00	0.00	0.00	0.00	0.00
Unappropriated Ending Balance		1,100,000.00	0.00	0.00	0.00	1,100,000.00
TOTAL REQUIREMENTS		5,884,330.00	500,547.95	3,418,494.13	58.09	2,330,935.87
TOTAL RESOURCES			146,283.04	3,194,473.36		
TOTAL REQUIREMENTS			-500,547.95	-3,418,494.13		
ENDING FUND BALANCE			-354,264.91	-224,020.77		
Beginning Fund Balance		1,930,340.00	6/30/2025			
Excess Rev/Exp		-224,020.77				
Ending Fund Balance		1,706,319.23				

APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT # 9
1095 UPPER APPLGATE RD.
JACKSONVILLE, OR, 97530
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

CAPITAL PROJECTS FUND

	Account	ANNUAL	CURRENT	YEAR-TO	%-OF	REMAINING
	Number	BUDGET	MONTH	DATE	BUDGET	BALANCE
RESOURCES						
NET WORKING CAPITAL		554,000.00				
TRANSFER FROM GENERAL	240441	0.00	0.00	0.00	0.00	0.00
INTEREST	200450	20,000.00	1,634.45	23,865.70	119.33	-3,865.70
TOTAL RESOURCES		20,000.00	1,634.45	23,865.70	119.33	-3,865.70
REQUIREMENTS						
PROJECT PURCHASE	240760	0.00	0.00	0.00	0.00	0.00
TRANSFER TO GENERAL	100440	81,400.00	0.00	81,400.00	100.00	0.00
BANK SERVICE CHARGE	200201	0.00	0.00	0.00	0.00	0.00
TOTAL REQUIREMENTS		81,400.00	0.00	81,400.00	100.00	0.00
TOTAL RESOURCES		20,000.00	1,634.45	23,865.70		
TOTAL REQUIREMENTS		81,400.00	0.00	-81,400.00		
RESERVE FOR FUTURE EXPENDITURES		-61,400.00	1,634.45	-57,534.30		
Beginning Fund Balance	3002	556,311.43	6/30/2025			
RESERVED FOR FUTURE EXP		-57,534.30				
Ending Fund Balance		498,777.13				



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

Fire Chief's Report

June 2026

- 6/1-7 Fire Defense Board Chief (FDBC)
- 6/9 FDBC Training Exercise
- 6/10 Joint Staff Meeting with Williams
- 6/12 Resilience Hub Drill (Ruch)
- 2026 Fire & Vine Fundraiser
 - Saturday September 12th, 2026, at Red Lily
- 6/12 Ruch Resilience Hub Drill
- Community Wildfire Protection Plan
 - 6/28 Get Together
- Williams Fire District Shared Services
 - Board Meeting
 - 6/13-14 Williams Yard Sale
 - 6/14 American Legion Flag Retirement Ceremony
 - 6/14 Visited Livestock Auction
 - 6/24 Staffing Meeting (24/7 Staffing)
 - 6/24 Community Listening Session
- PIER Grant
 - Station 51 Project
 - Environmental Review
 - RFP for Project Management
 - 2 Proposals Received
 - Fuels Project
 - Environmental Review
 - Masticators Received
- Levy Best Practices Document
 - Liza Crosse
- Senate Bill 454 Committee
- 2 x New Staff Vehicles (Ford Rangers)
- Recruitment Retention Coordinator now an Applegate employee
- Levy Best Practices Document
 - Liza Crosse
- Funding Navigator Setup
- AFG / SAFER Grant Applications



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

Deputy Chief's Report

June 2026

Monthly Statistics

- 79 Incidents; decrease of 21.78% over same period in 2025
- 3 Overlapping Incidents, 3.80% of total incidents (8 total incidents)
- 23 Mutual/Auto Aid Incidents (Given & Received); 29.11% of total incidents
- Average scene time of 1:31 (all incidents/all units)

Notable Events

- Went live with Fire ProQA through ECSO. This allows the calltaker/dispatcher to have a standardized set of questions in order to process the call and send the right resources to the incident. As of this update, the new process has been positive.
- Appointed to lead the Rogue Valley Fire Chief's Association Operations Section.
- Participated in two implementation meetings with First Due to set up the Advanced Training module.
- Finalized all materials (announcement, application, and website update) to open the recruitment process for two (2) Company Officer positions.
- Met with our Recruitment & Retention Coordinator to renew the agreement for services.
- Worked with line staff to update our Swiftwater Rescue gear at Stations 53 and 51.
- Worked with line staff to create gym space at Station 51 to minimize travel to Station 53.
- Made four (4) offers to candidates for our Student Program to begin in the Fall; all candidates accepted our offer.
- Hosted the Spencer Gulch Fire on June 14, 2026 at 1425 hours.

Summary of Activities

- Continued support of Tuesday Night Training (TNT) with apparatus and personnel.
- Led Incident Management training for all members of the District.
- Interviewed five (5) prospective volunteers to join the District as Tender Operators.
- Participated in a task performance evaluation for five (5) members pursuing NFPA Firefighter 1.

PROUDLY SERVING
The Applegate Valley



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

Maintenance Report

June 2026

- Equipment
 - WT53 Tank had stress fracture. Was able to have it welded up with a reinforcement plate.
 - Serviced E51
 - HB53 side saddle fuel tank was punctured when returning from a call. Fuel tank was able to be patched and repaired.
 - Continued to work on new water tender.
 - All other repairs are minor.
- Facilities and Grounds
 - All other repairs minor.

3.21 LENGTH OF SERVICE AWARDS

Length of Service shall be a system awards full-time employees for their years of service and promotes longevity. Length of service shall be paid each year on the pay period following an employee's anniversary. The awards for each year are added together. The system shall be as follows for employees hired before July 1, 2011:

Years of Service	Annual Amount
3	500
7	1000
11	1500
15	2000
19	2500

After July 1, 2011, the awards for each year are NOT added together and the system shall be as follows:

Years of Service	Annual Amount
5-9	500
10-14	1000
15-19	1500
20+	2000

Years of Service	Percentage of Base Salary
5 years	1%
10 years	2%
15 years	3%
20 years	4%
25 years	5%

**Applegate Valley RFPD #9
Board of Directors Agenda Item**

Date: July 13, 2026

To: Board of Directors

From: Fire Chief Chris Wolfard

Agenda Subject:

Delegation of Authority – Station 51 Expansion Project Management Services Contract Award

Overview of Agenda Subject:

Request Board authorization to designate Director _____ to participate with District staff in evaluating proposals received for Project Management and Owner's Representative Services for the Station 51 Expansion Project and to execute the resulting professional services agreement.

Agenda Subject Brief Background:

The District received two responsive proposals for Project Management and Owner's Representative Services for the Station 51 Expansion Project. Both proposers have confirmed they can perform the requested services within the Project Management budget established for the PIER grant.

To avoid delaying the project or requiring a special Board meeting, staff recommends designating one Board member to serve on the evaluation committee with District staff, participate in the selection of the successful proposer, and execute the professional services agreement on behalf of the District.

Recommendation- (What is the recommended outcome of the Agenda Subject):

Recommended Motion:

Move to designate Director _____ to serve on the evaluation committee with District staff for RFP No. AVFD-PIER-2026-01 and authorize the Director to execute the resulting professional services agreement on behalf of the District.

Supporting Documentation

None. Procurement documents are maintained in the project file and are available for Board review upon request.



APPLEGATE FIRE DISTRICT

1095 UPPER APPLEGATE RD. JACKSONVILLE, OR 97530

PHONE: 541.899.1050 FAX: 541.899.9314

RESOLUTION 2026/2027-01 AUTHORIZING 2025/2026 FISCAL YEAR FUNDS AND FINANCIAL POLICIES

BE IT RESOLVED, that the BOARD OF DIRECTORS of APPLEGATE VALLEY RURAL FIRE PROTECTION DISTRICT No. 9, hereby authorizes that a **General Fund** be established and used to record the financial affairs of the Fire District in accordance with the applicable laws and administrative rules of the State of Oregon;

BE IT FURTHER RESOLVED, That the Board of Directors adopts the following financial policies;

Tax Revenues shall be collected by the Jackson and Josephine County Treasurer's Office and be transferred by warrant to the Fire District Local Government Pool account. All checks require two signatures at time of issuance with the following provisions; Fire Chief shall have a limit of \$20,000, Deputy Chief and Division Chiefs shall have a limit of \$10,000. If it is needed to have a check signed greater than the staff level of authorization, it shall require the signature of one Board Member.

The Fire District shall designate **Fire Chief Chris Wolfard** to serve as **Budget Officer** and **Registered Agent**, with the mailing address to be 1095 Upper Applegate Rd. Jacksonville, OR 97530;

The Fire District shall have **\$200 petty cash** on hand with the Administration Chief, responsible for monitoring the same;

The Fire Chief may issue District **credit cards** to employees whose job duties require them and shall determine the credit limit and spending authority for each card.

The Fire District owns assets. These assets are purchased under **Capital Outlay**. These assets shall be recorded and inventoried as assets. Capital Outlay is defined as those items or equipment that cost in excess of **\$5000**.

Board Member

Date

Board Member

Date

Ayes

Nays

Abstain/Absent

PROUDLY SERVING
The Applegate Valley